



**SAN BENITO COUNTY
AGENDA ITEM
TRANSMITTAL FORM**

Dom Zanger
District No. 1
Vice-Chair

Kollin Kosmicki
District No. 2
Chair

Mindy Sotelo
District No. 3

Angela Curro
District No. 4

Ignacio Velazquez
District No. 5

Item Number: 1.16

MEETING DATE: 06/10/2025

DEPARTMENT: HEALTH AND HUMAN SERVICES AGENCY

AGENDA ITEM PREPARER: Yolanda Beltran

DEPT HEAD/DIRECTOR: Tracey Belton

SUBJECT:

HEALTH AND HUMAN SERVICES AGENCY- T. BELTON

Approve Amendment to agreement with California Department of Social Services (CDSS) #23-5028 for the purpose of modifying CDSS Quality Assurance Only responsibilities to include Child Welfare Case Review responsibilities, extend the term end date to June 30, 2030, increase the amount by \$326,078.00 for a total not to exceed \$434,773.00, authorize Board Chair to sign amendment, and authorize HHSA Director or Designee to execute any future amendments or required documents to fulfill funding requirements.

SBC FILE NUMBER: 130

AGENDA SECTION:

CONSENT AGENDA

BACKGROUND/SUMMARY:

In accordance with 45 C.F.R. 1355.34(c) and California Welfare and Institutions Code (WIC) Section 10601.2(a), local county child welfare agencies are responsible for implementing a qualitative case review process for child welfare services by child welfare and probation agencies. All 58 counties in California are required to complete a review of randomly sampled cases based on the combined caseload size of the county probation agency and child welfare agency, including both in-home and out-of-home cases. Cases are pulled on a continuous quarterly basis and provided to each county by the California Department of Social Services (CDSS). Cases from the entire continuum of child welfare, from investigation through adoption, are subject to review.

All cases must be reviewed in accordance with state and federal policies and procedures utilizing the federal Onsite Review Instrument (OSRI), which is published by the Children's Bureau of the Administration for Children and Families. Cases are reviewed by a designated county staff member.

Upon completion of each case review, the county conducts a first level Quality Assurance (QA) process to maintain the integrity of the review. Each county designates certified review staff to conduct initial QA. Additionally, CDSS staff conducts second level QA reviews on a select subset of cases reviewed for each county.

CDSS Agreement 23-5028, originally entered on July 1, 2023, is hereby amended on this day of July 1, 2025 in the following particulars and no others:

- A. STD 213A, Item 2, the term of the Agreement is amended to extend the term date from June 30, 2028 to June 30, 2030. The amended term of the Agreement shall begin July 1, 2023 and end June 30, 2030.
- B. STD 213A - Item 3, the maximum amount of this Agreement is hereby amended to increase the total amount payable by \$326,078.00 from \$108,695.00 to \$434,773.00.
- C. Exhibit A- Scope of Work is hereby amended to update CDSS Responsibilities and Project Representatives. CDSS Responsibilities is amended from Quality Assurance Only to Case Review and Quality Assurance.
- D. Exhibit B - Attachment 1, Composite Budget for Tier 1 Counties is hereby amended to update the budget to reflect new CDSS Responsibilities and extended term.

RESOLUTION OR ORDINANCE NEEDED FOR THIS ITEM:

No

CONTRACT NEEDED FOR THIS ITEM:

Yes

RFP AND BID HISTORY:

Previous contract #19-5016 executed July 1, 2019

LAST CONTRACT AMOUNT OR N/A:

\$108,950.00

CONTRACT HISTORY (Describe all amendments and previous contracts):

This is the first amendment to the contract that started on July 01, 2023.

STRATEGIC PLAN GOALS: 1. Operational Development & Excellence

Yes

STRATEGIC PLAN GOALS: 2. Planning And Sustainable Growth

No

STRATEGIC PLAN GOALS: 3. Technology

No

STRATEGIC PLAN GOALS: 4. Community Engagement

No

STRATEGIC PLAN GOALS: 5. Health & Safe Community

Yes

BUDGETED:

Yes

BUDGET ADJUSTMENT NEEDED:

No

SOURCE OF FUNDING:

Non-general Fund

UNFUNDED MANDATE:

N/A

SBC BUDGET LINE ITEM NUMBER:

221.80.2285.1000.630.103

CURRENT FY COST:

\$108,695.00

STAFF RECOMMENDATION:

Approve Amendment to the agreement with California Department of Social Services (CDSS) #23-5028 for the purpose of modifying CDSS Quality Assurance Only responsibilities to include Child Welfare Case Review responsibilities, extend the term end date to June 30, 2030, increase the amount by \$326,078.00 for a total not to exceed \$434,773.00, authorize Board Chair to sign amendment, and authorize HHS Director or Designee to execute any future amendments or required documents to fulfill funding requirements.

ATTACHMENTS:

[Amended Contract - CDSS 23-5028 A01](#)