



**SAN BENITO COUNTY
AGENDA ITEM
TRANSMITTAL FORM**

Dom Zanger
District No. 1

Kollin Kosmicki
District No. 2

Mindy Sotelo
District No. 3
Vice-Chair

Angela Curro
District No. 4
Chair

Bea Gonzales
District No. 5

Item Number: 2.4

MEETING DATE: 01/16/2024

DEPARTMENT: COUNTY ADMINISTRATION OFFICE

AGENDA ITEM PREPARER: Dulce Alonso

DEPT HEAD/DIRECTOR: Ray Espinosa

SUBJECT:

BOARD OF SUPERVISORS

Authorize County Administrative Officer (CAO) or designee to make a one-time donation of \$5,250.00 for annual year 2023 and authorize a \$150.00 ongoing donation per usage of Community Foundation Epicenter facilities to conduct meetings and community outreach events.

SBC FILE NUMBER: 156

AGENDA SECTION:

CONSENT AGENDA

BACKGROUND/SUMMARY:

The Community Foundation Epicenter has been designed to be a space to house nonprofit organizations serving San Benito County. This space fosters and encourages collaboration between the many organizations serving the diverse San Benito County community. Their meeting rooms offer a centralized location, and an off-site location to facilitate meetings.

Meeting at off-site offers a change of pace, providing an environment free from typical workplace distractions. The change in scenery encourages creativity, fosters innovation, and promotes out-of-the-box thinking among team members. Breaking away from the office setting also cultivates a sense of equality and openness, allowing everyone to contribute ideas freely in a more relaxed atmosphere.

In 2023 the County used Community Foundation's Epicenter facilities 35 times with meetings that averaged four hours. The Community Foundations still has to cover the maintenance of the building, operating expenses to provide utilities and accepts donations for the use of the Epicenter facilities.

If the Board desires to contribute a donation for the use of the facilities for 2023 at \$150 per meeting the donation would be \$5,250.00 for last year and delegate authority to CAO to donate \$150 per use of the Community Foundation Epicenter facilities going forward.

RESOLUTION OR ORDINANCE NEEDED FOR THIS ITEM:

No

CONTRACT NEEDED FOR THIS ITEM:

No

CONTRACT AND RFP HISTORY:

N/A

LAST CONTRACT AMOUNT OR N/A:

N/A

STATE IF THIS IS A NEW CONTRACT/ HOW MANY PAST AMENDED CONTRACTS/ OR N/A:

N/A

STRATEGIC PLAN GOALS: 1. Operational Development & Excellence

Yes

STRATEGIC PLAN GOALS: 2. Planning And Sustainable Growth

Yes

STRATEGIC PLAN GOALS: 3. Technology

Yes

STRATEGIC PLAN GOALS: 4. Community Engagement

Yes

STRATEGIC PLAN GOALS: 5. Health & Safe Community

Yes

BUDGETED:

No

BUDGET ADJUSTMENT NEEDED:

N/A

SOURCE OF FUNDING:

General Fund

UNFUNDED MANDATE:

No

SBC BUDGET LINE ITEM NUMBER:

Various

CURRENT FY COST:

\$5,250

STAFF RECOMMENDATION:

Authorize CAO to make a one-time donation of \$5,250.00 for annual year 2023 and authorize a \$150.00 ongoing donation for the usage of Community Foundation Epic Center facilities to conduct meetings and community outreach events.

BOARD ACTION RESULTS:

Authorized CAO to make a one-time donation per staff recommendation. (5/0 vote)

ATTACHMENTS: