



**SAN BENITO COUNTY
AGENDA ITEM
TRANSMITTAL FORM**

Betsy Dirks
District No. 1

Kollin Kosmicki
District No. 2
Vice Chair

Peter Hernandez
District No. 3
Chair

Bob Tiffany
District No. 4

Bea Gonzales
District No. 5

Item Number: 4.14

MEETING DATE: 12/13/2022

DEPARTMENT: DISTRICT ATTORNEY

AGENDA ITEM PREPARER: Barbara Thompson

DEPT HEAD/DIRECTOR: Candice Hooper

SUBJECT:

DISTRICT ATTORNEY- C. HOOPER

Delegate authority to the CAO to approve amendment to agreement with Karpel Computer Systems, Inc. in the amount of \$25,000 for initial installation and a \$5,000 annual fee for interface with court's new e-filing system. Approve budget adjustment in the amount of \$30,000 from CCP funds (AB 109). (4/5 vote)
SBC FILE NUMBER: 205

AGENDA SECTION:

CONSENT AGENDA

BACKGROUND/SUMMARY:

The Court has moved to an e-filing system. Karpel serves numerous counties in California, including in counties which have implemented e-court. Karpel has launched this interface already in Nevada County and is in the process of implementation with several other counties. This interface will send cases from Karpel to Journal Tech's ECourts product with the purpose of e-filing. This will create the case in ECourts and communicate with Karpel (the County's document management system) throughout the court process. The contract is not attached, but will be submitted to the CAO for signature after it is executed by Karpel.

RESOLUTION OR ORDINANCE NEEDED FOR THIS ITEM:

No

CONTRACT NEEDED FOR THIS ITEM:

Yes

CONTRACT AND RFP HISTORY:

In 2016, the County entered into a contract with Karpel for the County's document management system for the District Attorney's Office. This is an amendment to this contract, to provide a new service, specifically in helping interface with the Court's new e-filing system.

LAST CONTRACT AMOUNT OR N/A:

n/a

STATE IF THIS IS A NEW CONTRACT/ HOW MANY PAST AMENDED CONTRACTS/ OR N/A:

First amendment to the Karpel contract entered into in 2016.

STRATEGIC PLAN GOALS: 1. Operational Development & Excellence

Yes

STRATEGIC PLAN GOALS: 2. Planning And Sustainable Growth

No

STRATEGIC PLAN GOALS: 3. Technology

Yes

STRATEGIC PLAN GOALS: 4. Community Engagement

No

STRATEGIC PLAN GOALS: 5. Health & Safe Community

No

BUDGETED:

Yes

BUDGET ADJUSTMENT NEEDED:

Yes

SOURCE OF FUNDING:

Non-general Fund

UNFUNDED MANDATE:

No

SBC BUDGET LINE ITEM NUMBER:

101.45.1205.1000.619.138

CURRENT FY COST:

25,000

STAFF RECOMMENDATION:

Delegate authority to CAO to approve amendment to agreement with Karpel Computer Systems, Inc. in the amount of \$25,000 for initial installation and a \$5,000 annual fee for interface with court's new e-filing system; and approve budget adjustment in the amount of \$30,000.00 dollars from AB 109 funds (4/5 vote).

ATTACHMENTS:

[Budget adjustment form for Karpel purchase.pdf](#)