



**SAN BENITO COUNTY
AGENDA ITEM
TRANSMITTAL FORM**

Dom Zanger
District No. 1

Kollin Kosmicki
District No. 2

Mindy Sotelo
District No. 3
Vice-Chair

Angela Curro
District No. 4
Chair

Bea Gonzales
District No. 5

Item Number: 1.16

MEETING DATE: 11/26/2024

DEPARTMENT: PROBATION

AGENDA ITEM PREPARER: Lorraine Carrasquillo

DEPT HEAD/DIRECTOR: Ashlyn Canez

SUBJECT:

PROBATION - A. CANEZ

Accept and approve the Workforce Development Grant Agreement #2024-440 OYCR, funded by the State of California Health and Human Services Agency (CalHHS), and the Office of Youth and Community Restoration (OYCR) in the amount of \$210,000.00 for a three-year term, not to exceed \$70,000.00 annually to support a contract with a part-time Workforce Development Navigator (WDN) to provide services to youth in the community on probation and youth incarcerated at the San Benito County Youth Services Center and authorize the Chair to sign the agreement, and approve the Budget Adjustment in the amount of \$70,000.00 for the current 2024-2025 fiscal year.
SBC DEPT. FILE NUMBER:510

AGENDA SECTION:

CONSENT AGENDA

BACKGROUND/SUMMARY:

The Office of Youth and Community Restoration (OYCR) will be providing \$70,000 annually for a three-year period under an Interagency Agreement with the Department of Rehabilitation (DOR), also a department in the California Health and Human Services Agency (CalHHS). These are federal funds, pre-matched at the state level, that do not require a local match. The funds will support the services provided by a Workforce Development Navigator (WDN) to youth living in both secure settings as well as in the community in pursuit of educational and vocational services designed to lead to employment and career opportunities.

The Workforce Development Navigator (WDN) reports to the San Benito County Probation Department and will be embedded within the San Benito County Youth Services Center facility, providing direct

services to youth in detention. The primary responsibility of this position is to identify youth with physical or mental impairments, engage with them, and refer them to the Department of Rehabilitation (DOR) for service eligibility. The WDN will work with the Master Service Contractor (MSC) Amity or designated subcontractor to develop Individualized Plans for Employment (IPE), support the youth's employment, career, or education case plan, and track progress. The WDN will participate in training on DOR eligibility identification, motivational interviewing, and destigmatizing for youth with "diverse abilities."

RESOLUTION OR ORDINANCE NEEDED FOR THIS ITEM:

No

CONTRACT NEEDED FOR THIS ITEM:

No

RFP AND BID HISTORY:

N/A

LAST CONTRACT AMOUNT OR N/A:

N/A

CONTRACT HISTORY (Describe all amendments and previous contracts):

N/A

STRATEGIC PLAN GOALS: 1. Operational Development & Excellence

Yes

STRATEGIC PLAN GOALS: 2. Planning And Sustainable Growth

Yes

STRATEGIC PLAN GOALS: 3. Technology

No

STRATEGIC PLAN GOALS: 4. Community Engagement

Yes

STRATEGIC PLAN GOALS: 5. Health & Safe Community

Yes

BUDGETED:

No

BUDGET ADJUSTMENT NEEDED:

Yes

SOURCE OF FUNDING:

Non-general Fund

UNFUNDED MANDATE:

No

SBC BUDGET LINE ITEM NUMBER:

101.50.1215.1000.551.101

CURRENT FY COST:

\$70,000

STAFF RECOMMENDATION:

Accept and approve the Workforce Development Grant Agreement #2024-440 OYCR, funded by the State of California Health and Human Services Agency (CalHHS), and the Office of Youth and Community Restoration (OYCR) in the amount of \$210,000.00 for a three-year term, not to exceed \$70,000.00 annually to support a contract with a part-time Workforce Development Navigator (WDN) to provide services to youth in the community on probation and youth incarcerated at the San Benito County Youth Services Center and authorize the Chair to sign the agreement, and approve the Budget Adjustment in the amount of \$70,000.00 for the current 2024-2025 fiscal year.

ATTACHMENTS:

[2024-440-OYCR Agreement](#)

[Budget Adjustment OYCR Agreement](#)

[OYCR Agreement Terms and Conditions](#)

[Workforce Development Navigator Duty Statement.](#)

[LOI - San Benito County \(Workforce Navigator\)](#)