



**SAN BENITO COUNTY
AGENDA ITEM
TRANSMITTAL FORM**

Dom Zanger
District No. 1
Vice-Chair

Kollin Kosmicki
District No. 2
Chair

Mindy Sotelo
District No. 3

Angela Curro
District No. 4

Ignacio Velazquez
District No. 5

Item Number: 1.3

MEETING DATE: 05/20/2025

DEPARTMENT: AGRICULTURAL COMMISSIONER

AGENDA ITEM PREPARER: Lisa Zavala

DEPT HEAD/DIRECTOR: Ken Griffin

SUBJECT:

AGRICULTURAL COMMISSIONER - K. GRIFFIN, ACTING AGRICULTURAL COMMISSIONER

Approve Contract #25-0038-000-SA between the California Department of Food & Agriculture and the County of San Benito for Petroleum labeling and advertising activities from July 1, 2025, through June 30, 2026, for a total contract not to exceed \$975.00.

SBC FILE NUMBER: 1.1

AGENDA SECTION:

CONSENT AGENDA

BACKGROUND/SUMMARY:

The California Department of Food and Agriculture wishes to contract with the County of San Benito to provide inspections of service stations, quick lube and oil change shops and auto service shops for compliance with the Business and Professions Code, Division 5 for petroleum and automotive products labeling and advertising. Labeling and advertising requirements are specified in BPC chapters 14, 14.5 and 15. The contract reimburses the County for 13 initial inspections at a rate of \$75.00 per inspection. The term of the contract is July 1, 2025, through June 30, 2026. The work is performed by existing staff and the funding level is sufficient to cover our costs. The anticipated revenue and expense has been budgeted in the Agricultural Commissioner's Budget for FY 2025/2026

RESOLUTION OR ORDINANCE NEEDED FOR THIS ITEM:

No

CONTRACT NEEDED FOR THIS ITEM:

Yes

RFP AND BID HISTORY:

N/A

LAST CONTRACT AMOUNT OR N/A:

\$975.00

CONTRACT HISTORY (Describe all amendments and previous contracts):

June 18, 2024, Approval of Contract #24-0164-000-SA, \$975.00

June 5, 2023, Approval of Contract #23-0165-000-SA, \$975.00

July 7, 2022, Approval of Contract 22-0133-000-SA, \$975.00

June 28, 2021, Approval of Contract 21-0054-000-SA, \$975.00

August 18, 2020, Approval of Contract 20-0084-000-SA, \$975.00

May 21, 2019 Approval of Contract 19-0169-000-SA, \$975.00

June 12, 2018, Approval of Contract 18-0091-000-SA, \$975.00

STRATEGIC PLAN GOALS: 1. Operational Development & Excellence

No

STRATEGIC PLAN GOALS: 2. Planning And Sustainable Growth

No

STRATEGIC PLAN GOALS: 3. Technology

No

STRATEGIC PLAN GOALS: 4. Community Engagement

Yes

STRATEGIC PLAN GOALS: 5. Health & Safe Community

No

BUDGETED:

Yes

BUDGET ADJUSTMENT NEEDED:

No

SOURCE OF FUNDING:

Non-general Fund

UNFUNDED MANDATE:

No

SBC BUDGET LINE ITEM NUMBER:

101.60.1250.1000.550.506 State Aid Agriculture Weights and Measures

CURRENT FY COST:

\$975.00 (Revenue)

STAFF RECOMMENDATION:

1. Approve Contract #25-0038-000-SA between the California Department of Food & Agriculture and the County of San Benito for Petroleum labeling and advertising activities from July 1, 2025, through June 30, 2026. Total contract is \$975.00.
2. Authorize the Agricultural Commissioner/Sealer to sign the contract.

BOARD ACTION RESULTS:

Approved contract per staff recommendation. (5/0 vote)

ATTACHMENTS:

[Agreement #25-0038-000-SA - CDFA Petroleum Labeling & Advertising](#)
[Fully Executed PETROLEUM #25-0038-000-SA](#)