



**SAN BENITO COUNTY
AGENDA ITEM
TRANSMITTAL FORM**

Dom Zanger
District No. 1

Kollin Kosmicki
District No. 2

Mindy Sotelo
District No. 3
Vice-Chair

Angela Curro
District No. 4
Chair

Bea Gonzales
District No. 5

Item Number: 1.8

MEETING DATE: 06/18/2024

DEPARTMENT: BEHAVIORAL HEALTH

AGENDA ITEM PREPARER: Noelle Magner-Figueroa

DEPT HEAD/DIRECTOR: Dana Edgull

SUBJECT:

BEHAVIORAL HEALTH DEPARTMENT - D. EDGULL

Approve contract with Celia Allen Consulting LLC for fiscal and administrative support services in the amount not to exceed \$200,000.00 for the term July 1, 2024, through June 30, 2025, and authorize Board Chair to sign said contract.

SBC FILE NUMBER: 810

AGENDA SECTION:

CONSENT AGENDA

BACKGROUND/SUMMARY:

The Behavioral Health Department is a non-general fund department and receives revenue in large part through Medi-Cal billing. The Behavioral Health department's fiscal unit has experienced chronic staffing shortages which has caused delays in billing and in turn causing potential delays in revenue. Additionally, several reports on finances are due to the Department of Health Care Services (DHCS) on a quarterly basis that require an extensive amount of time and research to compile the reports.

Celia Allen Consulting was originally contracted in fiscal year 2022-2023 to assist with the required fiscal reports and to ensure the billing was caught up and being done accurately. During the first contract, Celia conducted initial assessments of the billing practices within the Behavioral Health department and developed a restructuring for the accounting system. Renewing the contract with Celia Allen Consulting will allow Behavioral Health to receive fiscal and administrative services support to continue to get caught up with billing to increase revenue and meet all of the DHCS reporting requirements.

As previously stated, this is paid via the non-general fund.

RESOLUTION OR ORDINANCE NEEDED FOR THIS ITEM:

No

CONTRACT NEEDED FOR THIS ITEM:

Yes

LAST CONTRACT AMOUNT OR N/A:

\$200,000.00

STATE IF THIS IS A NEW CONTRACT/ HOW MANY PAST AMENDED CONTRACTS/ OR N/A:

There have been 2 previous contracts, the original contract was also amended once to add additional funding.

STRATEGIC PLAN GOALS: 1. Operational Development & Excellence

Yes

STRATEGIC PLAN GOALS: 2. Planning And Sustainable Growth

Yes

STRATEGIC PLAN GOALS: 3. Technology

No

STRATEGIC PLAN GOALS: 4. Community Engagement

No

STRATEGIC PLAN GOALS: 5. Health & Safe Community

No

BUDGETED:

Yes

BUDGET ADJUSTMENT NEEDED:

No

SOURCE OF FUNDING:

Non-general Fund

UNFUNDED MANDATE:

No

SBC BUDGET LINE ITEM NUMBER:

230.90.2540.1000.619.226 & 228.90.2520.1000.619.226

CURRENT FY COST:

\$102,536.25

STAFF RECOMMENDATION:

1. Approve the contract with Celia Allen Consulting LLC for fiscal and administrative support services in the amount not to exceed \$200,000 for the term July 1, 2024, through June 30, 2025.
2. Authorize the Board Chair to sign said agreement.

BOARD ACTION RESULTS:

1. Approved contract per staff recommendation. (5/0 vote)
2. Authorized Board Chair to sign per staff recommendation. (5/0 vote)

ATTACHMENTS:

[24-25 Celia Allen Consulting Group Contract](#)
[Fully Executed Contract - 24-25 Celia Allen Consulting](#)