



**SAN BENITO COUNTY
AGENDA ITEM
TRANSMITTAL FORM**

Dom Zanger
District No. 1

Kollin Kosmicki
District No. 2

Mindy Sotelo
District No. 3
Chair

Angela Curro
District No. 4
Vice-Chair

Bea Gonzales
District No. 5

Item Number: 1.18

MEETING DATE: 05/23/2023

DEPARTMENT: RESOURCE MANAGEMENT AGENCY

AGENDA ITEM PREPARER: Kathryn Ramirez

DEPT HEAD/DIRECTOR: Steve Loupe

SUBJECT:

RESOURCE MANAGEMENT AGENCY – S. LOUPE, PUBLIC WORKS ADMINISTRATOR

Approve the third amendment contract with Environmental Innovations for Green Business programming support and to continue expanding new Regional Agency source reduction programs, extending the contract to June 30, 2024, in an amount not to exceed \$100,000.00 (County portion \$31,500.00 from Enterprise Funds - Regional Agency).

SBC FILE NUMBER:142

AGENDA SECTION:

CONSENT AGENDA

BACKGROUND/SUMMARY:

On June 08, 2021, the Board of Supervisors approved a first contract amendment that included an expanded scope of services, and extended the contract to June 30, 2022, and included an additional compensation of \$99,356 (County portion \$31,297 from Enterprise Funds - Regional Agency), for a total contract amount not to exceed \$139,341. A second amendment was approved on May 24, 2022 for Green Business programming support and to continue expanding new Regional Agency source reduction programs, extending the contract to June 30, 2023, in an amount not to exceed \$79,310 (County portion \$24,983 from Enterprise Funds - Regional Agency).

Per the IWM Joint Power Authority Agreement and the Cost Sharing Agreement, the County is the Lead Agency and the County staffs/manages IWM programs to meet state mandates for Regional Agency members. Members include the County of San Benito, the City of Hollister, and the City of San Juan Bautista. Per the Cost Sharing Agreement, the County as Lead Agency is reimbursed for IWM staff/management program costs at an amount based on population figures. Cost sharing is

approximately 65% for the City of Hollister, 3.5% for San Juan Bautista, and 31.5% for the County.

The **third amendment** will extend the contract for another year for Contractor to continue providing green business program outreach and coordination assistance. Added to the scope of services is Task 4 for Regional Agency sustainability strategy support to assist with sustainability planning efforts and to develop resources and guidelines for Regional Agency access to EV grants and infrastructure support.

San Benito Green Business Program Additional Information:

The award-winning San Benito County Green Business Program assists businesses to increase recycling, conserve resources, and reduce operating costs through a state-wide certification program. This program uses state grant funds and San Benito County Integrated Waste Management (IWM) Regional Agency budgeted funds for this assistance and program development. Costs for this program are shared by IWM Regional Agency members, the City of San Juan Bautista, the City of Hollister, and the County of San Benito. This Regional Agency program is administered by IWM, where IWM works in conjunction with Environmental Innovations (Contractor).

RESOLUTION OR ORDINANCE NEEDED FOR THIS ITEM:

No

CONTRACT NEEDED FOR THIS ITEM:

Yes

CONTRACT AND RFP HISTORY:

On July 1, 2020, the County entered into a contract with Environmental Innovations to provide green business programming support services throughout the county at a cost of \$39,985 with an expiration date of June 30, 2021. On June 08, 2021, the Board of Supervisors approved a first contract amendment that included an expanded scope of services, and extended the contract to June 30, 2022, and included an additional compensation of \$99,356 (County portion \$31,297 from Enterprise Funds - Regional Agency), for a total contract amount not to exceed \$139,341. A second amendment was approved on May 24, 2022 for Green Business programming support and to continue expanding new Regional Agency source reduction programs, extending the contract to June 30, 2023, in an amount not to exceed \$79,310 (County portion \$24,983 from Enterprise Funds - Regional Agency).

LAST CONTRACT AMOUNT OR N/A:

\$79,310.00

STATE IF THIS IS A NEW CONTRACT/ HOW MANY PAST AMENDED CONTRACTS/ OR N/A:

This is a third amendment.

STRATEGIC PLAN GOALS: 1. Operational Development & Excellence

No

STRATEGIC PLAN GOALS: 2. Planning And Sustainable Growth

Yes

STRATEGIC PLAN GOALS: 3. Technology

No

STRATEGIC PLAN GOALS: 4. Community Engagement

No

STRATEGIC PLAN GOALS: 5. Health & Safe Community

No

BUDGETED:

Yes

BUDGET ADJUSTMENT NEEDED:

No

SOURCE OF FUNDING:

Non-general Fund

UNFUNDED MANDATE:

No

SBC BUDGET LINE ITEM NUMBER:

226.75.3810.1000.619.250 special contracts

CURRENT FY COST:

\$100,000.00 (County portion \$31,500.00 from Enterprise Funds - Regional Agency)

STAFF RECOMMENDATION:

Staff respectfully recommends that the Board: Approve the third amendment contract with Environmental Innovations for Green Business programming support and to continue expanding new Regional Agency source reduction programs, extending the contract to June 30, 2023, in an amount not to exceed \$100,000.00 (County portion \$31,500.00 from Enterprise Funds - Regional Agency).

BOARD ACTION RESULTS:

Approved Amendment #3 per staff recommendation. (5/0 vote)

ATTACHMENTS:

[Environmental Innovations Amendment #3](#)

[Fully Executed Amendment #3 Environmental Innovations](#)