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Agenda Item
Regular Meeting of the
Board of Supervisors
Tuesday, January 27, 2026

Item Number: 3.4

MEETING DATE: **01/27/2026**

DEPARTMENT: RESOURCE MANAGEMENT AGENCY

AGENDA ITEM PREPARER: Steve Loupe

DEPT HEAD/DIRECTOR: Steve Loupe

SUBJECT:

RESOURCE MANAGEMENT AGENCY/PUBLIC WORKS – S. LOUPE

1. Discuss the San Benito County Old Courthouse remodel project; and
2. Authorize staff to proceed with the current contract with Anderson Brule Architects for \$84,915.00 for the initial phase of work for architectural and engineering design services that includes Building Assessment, Concept Design, and Cost Modeling; and
3. Provide staff direction as desired.

SBC FILE NUMBER: 105.3

AGENDA SECTION:

REGULAR AGENDA

BACKGROUND/SUMMARY:

On November 5, 2024, the County released a Request for Proposals (RFP) for Architectural and Engineering Design Services to produce construction documents for the remodel of the Old County Courthouse building. That building experienced a fire, however, the interior of the building has now been remediated and is essentially a shell with an empty interior.

The County received nine proposals from qualified consulting firms on January 10, 2025. Anderson Brule Architects received the highest total score from the three evaluation panelists. The panel consisted of the County's Capital Program Manager, the Capital Project Manager, and the Public Works Administrator.

The design and remodeling of the Old Courthouse will need to proceed expeditiously so that County staff can be relocated into that building.

On May 6, 2025, the Board of Supervisors authorized the Public Works Administrator to enter into a contract with Anderson Brule Architects to perform preliminary design services for the San Benito County Old Courthouse remodel project. That contract scope was to perform the initial phase of work for architectural and engineering design services that includes Building Assessment, Concept Design, and Cost Modeling for the San Benito County Old Courthouse Project. No detailed design work is included in this initial phase of work.

During the June 17, 2025, Board of Supervisors meeting, the Board directed staff (due to budget constraints) to pause all efforts pertinent to that contract.

However, per a recent meeting with the County's insurance company, staff is now requesting permission from the Board of Supervisors to re-start and proceed with the preliminary design as noted within the attached contract. Those efforts will be funded from proceeds provided by the insurance company pertinent to the building fire.

This preliminary work is needed so that a cost estimate for remodeling the damaged building areas can be produced and provided to the insurance company. The insurance company can then review that information and provide additional insurance reimbursements to the County. This Phase I scope of work only includes preliminary design, building assessment, and a preliminary cost estimate.

FISCAL IMPACT:

The funds to be utilized for this scope of work have been provided by the County's insurance provider.

STAFF RECOMMENDATION:

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3. Provide staff direction as desired.

ATTACHMENTS:

[Board Agenda Fact Sheet - Old Courthouse Remodel](#)
[Anderson Brule Architects- Old Courthouse Project](#)