



**SAN BENITO COUNTY  
AGENDA ITEM  
TRANSMITTAL FORM**

Dom Zanger  
District No. 1

Kollin Kosmicki  
District No. 2

Mindy Sotelo  
District No. 3  
Vice-Chair

Angela Curro  
District No. 4  
Chair

Bea Gonzales  
District No. 5

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**Item Number: 1.35**

**MEETING DATE:** 06/18/2024

**DEPARTMENT:** RESOURCE MANAGEMENT AGENCY

**AGENDA ITEM PREPARER:** Kevin Kimura

**DEPT HEAD/DIRECTOR:** Steve Loupe

**SUBJECT:**

**RESOURCE MANAGEMENT AGENCY – S. LOUPE, PUBLIC WORKS ADMINISTRATOR**

Approve budget adjustment to increase appropriations by \$2,000.00 for Riverview Estates CSA due to appropriations shortfall. The increase will be funded through benefit assessments to the Riverview Estates CSA and not with any inter-department fund transfer. (4/5 Vote Required)  
SBC FILE NUMBER: 575

**AGENDA SECTION:**

CONSENT AGENDA

**BACKGROUND/SUMMARY:**

Due to unanticipated increases in the cost of maintenance services, the Riverview Estates CSA needs an additional \$2,000.00 in appropriations to continue to pay vendors. This will be financed by the benefit assessments collected from the CSA residents.

**RESOLUTION OR ORDINANCE NEEDED FOR THIS ITEM:**

No

**CONTRACT NEEDED FOR THIS ITEM:**

No

**LAST CONTRACT AMOUNT OR N/A:**

N/A

**STATE IF THIS IS A NEW CONTRACT/ HOW MANY PAST AMENDED CONTRACTS/ OR N/A:**

N/A

**STRATEGIC PLAN GOALS: 1. Operational Development & Excellence**

No

**STRATEGIC PLAN GOALS: 2. Planning And Sustainable Growth**

Yes

**STRATEGIC PLAN GOALS: 3. Technology**

No

**STRATEGIC PLAN GOALS: 4. Community Engagement**

No

**STRATEGIC PLAN GOALS: 5. Health & Safe Community**

Yes

**BUDGETED:**

No

**BUDGET ADJUSTMENT NEEDED:**

Yes

**SOURCE OF FUNDING:**

Non-general Fund

**UNFUNDED MANDATE:**

N/A

**SBC BUDGET LINE ITEM NUMBER:**

270.70.3235.1000.619.250 SERVICES SUPPLIES SPECIAL DEPT CONTRACTS

**CURRENT FY COST:**

\$2,000.00

**STAFF RECOMMENDATION:**

Staff respectfully recommends that the Board approve budget adjustment to increase appropriations by \$2,000.00 for Riverview Estates CSA due to appropriations shortfall. The increase will be funded through benefit assessments to the Riverview Estates CSA and not with any inter-department fund transfer. (4/5 Vote Required)

**BOARD ACTION RESULTS:**

Approved Budget Adjustment per staff recommendation. (5/0 vote)

**ATTACHMENTS:**

[Budget Adjustment - Riverview Estates CSA](#)

[Fully Executed Budget Adj - Riverview Estates](#)