



Website:
www.sanbenitocountyca.gov

BOARD MEMBERS:

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DISTRICT 2 - Kollin Kosmicki
DISTRICT 3 - Mindy Sotelo
DISTRICT 4 - Angela Curro
DISTRICT 5 - Ignacio Velazquez

COUNTY EXECUTIVE OFFICER:
Esperanza Colio Warren

COUNTY COUNSEL:
Gregory P Priamos

CLERK OF THE BOARD:
Vanessa Delgado

**Agenda Item
Regular Meeting of the
Board of Supervisors
Tuesday, June 23, 2026**

Item Number: 1.15

MEETING DATE: 06/23/2026

DEPARTMENT: CLERK OF THE BOARD

AGENDA ITEM PREPARER: Vanessa Delgado

DEPT HEAD/DIRECTOR: Vanessa Delgado

SUBJECT:

CLERK OF THE BOARD - V. DELGADO

1. Approve renewal contract with American Legal Publishing, LLC for continued publication of the county code for the term of July 1, 2026 through June 30, 2031 with the option to extend the contract for two additional periods of three (3) year extensions, and a total not to exceed amount of \$100,000.00; and
 2. Authorize Chair, County Executive Officer, or designee to sign contract.
- SBC FILE NUMBER: 156

AGENDA SECTION:

CONSENT AGENDA

BACKGROUND/SUMMARY:

San Benito County contracted with American Legal Publishing Corporation on March 28, 2006 to examine the prior codification and all ordinances and resolutions to be codified. The contract did not have an end date and was therefore an evergreen contract.

The contract for the board's consideration will be a five-year contract with an option to extend the contract for two additional periods of three (3) year extensions.

There was no Request for Proposals (RFP) for this contract as it qualifies under the Sole Source Justification. The County Code is published exclusively through American Legal Publishing (ALP) which has been responsible for all updates to the Code since at least 2006. The software supporting the published County Code through eCode ALP is proprietary to ALP and cannot be provided by any other vendor. Bidding out the on-line publishing of the County Code would require the County and the new vendor to start over with a republication at significant cost. The County will only continue to pay for a

supplemental service plan which reflects the best price, terms, and conditions for the ongoing maintenance service.

FISCAL IMPACT:

March 28, 2026 - No total amount for contract.

The amount paid to the vendor since the inception of the contract has been \$66,309.75.

The new contract amount will be for an amount not to exceed \$100,000.00 over five years and the optional two additional periods of three (3) year extensions.

The amount paid to the vendor on a yearly basis averages from \$1,000.00 to \$15,000.00 per year as the cost is completely dependent on the amount and text length of ordinances that are adopted by the Board of Supervisors each year.

STAFF RECOMMENDATION:

1. Approve renewal contract with American Legal Publishing, LLC for continued publication of the county code for the term of July 1, 2026 through June 30, 2031 with the option to extend the contract for two additional periods of three (3) year extensions, and a total not to exceed amount of \$100,000.00; and
2. Authorize Chair, County Executive Officer, or designee to sign contract.

ATTACHMENTS:

[Agenda Fact Sheet - American Legal Publishing LLC Contract](#)

[Contract - American Legal Publishing](#)

[American Legal Publishing - Evergreen Contract \(2006\)](#)

[American Legal Publishing, LLC - 2026 Sole Source Justification Form](#)