



**SAN BENITO COUNTY
AGENDA ITEM
TRANSMITTAL FORM**

Dom Zanger
District No. 1

Kollin Kosmicki
District No. 2

Mindy Sotelo
District No. 3
Vice-Chair

Angela Curro
District No. 4
Chair

Bea Gonzales
District No. 5

Item Number: 2.31

MEETING DATE: 01/16/2024

DEPARTMENT: RESOURCE MANAGEMENT AGENCY

AGENDA ITEM PREPARER: Arielle Goodspeed

DEPT HEAD/DIRECTOR: Abraham Prado

SUBJECT:

RESOURCE MANAGEMENT AGENCY – A. PRADO, PLANNING BUILDING DIRECTOR

Approve Carahsoft Accela License Agreement future annual renewals in an amount not to exceed \$98,000.00 annually.

SBC FILE NUMBER: 790

AGENDA SECTION:

CONSENT AGENDA

BACKGROUND/SUMMARY:

The Carahsoft Accela License Agreement provides the County Accela services for permit tracking.

RESOLUTION OR ORDINANCE NEEDED FOR THIS ITEM:

No

CONTRACT NEEDED FOR THIS ITEM:

No

CONTRACT AND RFP HISTORY:

N/A

LAST CONTRACT AMOUNT OR N/A:

N/A

STATE IF THIS IS A NEW CONTRACT/ HOW MANY PAST AMENDED CONTRACTS/ OR N/A:

N/A

STRATEGIC PLAN GOALS: 1. Operational Development & Excellence

Yes

STRATEGIC PLAN GOALS: 2. Planning And Sustainable Growth

No

STRATEGIC PLAN GOALS: 3. Technology

Yes

STRATEGIC PLAN GOALS: 4. Community Engagement

No

STRATEGIC PLAN GOALS: 5. Health & Safe Community

No

BUDGETED:

Yes

BUDGET ADJUSTMENT NEEDED:

No

SOURCE OF FUNDING:

General Fund

UNFUNDED MANDATE:

N/A

SBC BUDGET LINE ITEM NUMBER:

101.65.1265.1000.619.134.

CURRENT FY COST:

\$98,000

STAFF RECOMMENDATION:

Approve Carahsoft Accela License Agreement future annual renewals in an amount not to exceed \$98,000 annually.

BOARD ACTION RESULTS:

Approved the Agreement per staff recommendation. (5/0 vote)

ATTACHMENTS:

[Carahsoft Accela Lic Agmt](#)

[Carahsoft PO 2024-74 090823](#)

[Carahsoft - Accela, Inc. - 08.11.2023 - Quote 40444540](#)