



**SAN BENITO COUNTY
AGENDA ITEM
TRANSMITTAL FORM**

Betsy Dirks
District No. 1

Kollin Kosmicki
District No. 2
Vice Chair

Peter Hernandez
District No. 3
Chair

Bob Tiffany
District No. 4

Bea Gonzales
District No. 5

Item Number: 3.3

MEETING DATE: 09/27/2022

DEPARTMENT: RESOURCE MANAGEMENT AGENCY

AGENDA ITEM PREPARER: Steve Loupe

DEPT HEAD/DIRECTOR: Steve Loupe

SUBJECT:

RESOURCE MANAGEMENT AGENCY- S. LOUPE, ASSISTANT DIRECTOR - PUBLIC WORK

Discuss options for staffing the Geologic Hazard Abatement District (GHAD). The GHAD is required by law to staff the positions of Clerk and Treasurer.

SBC FILE NUMBER: 7.5

AGENDA SECTION:

GEOLOGIC HAZARD ABATEMENT DISTRICT

BACKGROUND/SUMMARY:

In approving the 90 single-family residential unit development referred to as The Promontory at Ridgemark Development (Tract 353), formerly known as The Bluffs at Ridgemark, ("The Promontory at Ridgemark Development"), the County of San Benito Planning Commission adopted Resolution 2018-3 with Condition of Approval No. 9, requiring The Promontory at Ridgemark Development be annexed into the existing San Benito Geologic Hazard Abatement District ("GHAD"). With the approval of Resolution No. 2022-1, the GHAD Board of Directors ("GHAD Board") approved annexation of The Promontory at Ridgemark Development into the San Benito GHAD and approved the Plan of Control.

On May 10, 2016, the San Benito County Board of Supervisors adopted Resolution No. 2016-31 approving the formation of the San Benito GHAD and appointed the members of the San Benito County Board of Supervisors to serve as the GHAD Board of Directors. As required under Public Resources Code section 26584, the San Benito GHAD Board of Directors must

appoint a Clerk and Treasurer. The GHAD is responsible for hiring its own staff (or contracting with outside parties to perform staff services), including all workers involved in the operation, maintenance, replacement, repair, or other activities of the GHAD. Staff recommends that the GHAD Board contract with outside consultants to perform staff services for the GHAD, based on the unique and technical expertise needed for this role and to avoid confusion between the functions of the GHAD and those of the County.

Prior to transfer of GHAD responsibilities from the developer to the GHAD, the costs of GHAD staffing services will be funded by the developer, then thereafter, GHAD staff services will be funded by property owners within the development. After Board meetings related to GHAD annexation are completed, it is typical to have the Board meet once or twice annually to be provided with an update on the status of the GHAD, to consider the budget for the GHAD and/or to act upon other GHAD matters. Therefore, the GHAD staffing duties are not expected to be substantial.

RESOLUTION OR ORDINANCE NEEDED FOR THIS ITEM:

No

CONTRACT NEEDED FOR THIS ITEM:

No

CONTRACT AND RFP HISTORY:

N/A

LAST CONTRACT AMOUNT OR N/A:

N/A

STATE IF THIS IS A NEW CONTRACT/ HOW MANY PAST AMENDED CONTRACTS/ OR N/A:

N/A

STRATEGIC PLAN GOALS: 1. Operational Development & Excellence

Yes

STRATEGIC PLAN GOALS: 2. Planning And Sustainable Growth

No

STRATEGIC PLAN GOALS: 3. Technology

No

STRATEGIC PLAN GOALS: 4. Community Engagement

No

STRATEGIC PLAN GOALS: 5. Health & Safe Community

Yes

BUDGETED:

Yes

BUDGET ADJUSTMENT NEEDED:

No

SOURCE OF FUNDING:

Non-general Fund

UNFUNDED MANDATE:

No

SBC BUDGET LINE ITEM NUMBER:

N/A

CURRENT FY COST:

N/A

STAFF RECOMMENDATION:

Receive presentation to discuss options for staffing the Geologic Hazard Abatement District (GHAD) and request direction for staffing positions of the Clerk and Treasurer. The GHAD is required by law to staff the positions of Clerk and Treasurer.

BOARD ACTION RESULTS:

Presentation only, no action taken.

ATTACHMENTS:

[GHAD Staffing 9-27-22.pdf](#)