



**SAN BENITO COUNTY
AGENDA ITEM
TRANSMITTAL FORM**

Betsy Dirks
District No. 1

Kollin Kosmicki
District No. 2
Vice Chair

Peter Hernandez
District No. 3
Chair

Bob Tiffany
District No. 4

Bea Gonzales
District No. 5

Item Number: 2.18

MEETING DATE: 09/13/2022

DEPARTMENT: TREASURER/TAX

AGENDA ITEM PREPARER: Melinda Casillas

DEPT HEAD/DIRECTOR: Melinda Casillas

SUBJECT:

TREASURER/TAX COLLECTOR/PUBLIC ADMINISTRATOR - M. CASILLAS

Accept Fiscal Year Ended 06/30/2022 report of the activity of the Treasurer & Tax Collector's offices.
SBC FILE NUMBER: 685.2

AGENDA SECTION:

CONSENT AGENDA

BACKGROUND/SUMMARY:

The annual report of the activities in the Treasurer's office and the Tax Collector's office is attached. the Treasurer's office is responsible for managing the monies deposited by the pool participants. The pool participants include the County Funds, School Funds, Council of Government, a portion of the Courts, and the San Juan Cemetery District Funds. Monies that are not needed in the foreseeable future are invested for longer terms.

The Tax Collector's office is responsible for the billing and collection of property taxes. There are 3 main types of property taxes: Unsecured, Secured, and Supplemental. Taxes that are not paid by 06/30 of each year become delinquent and are assed additional fees and interest. Taxes not paid within 5 years may be sold by the Tax Collector. The Business License program is also handled through the Tax Collector's office.

RESOLUTION OR ORDINANCE NEEDED FOR THIS ITEM:

N/A

CONTRACT NEEDED FOR THIS ITEM:

N/A

CONTRACT AND RFP HISTORY:

N/A

LAST CONTRACT AMOUNT OR N/A:

N/A

STATE IF THIS IS A NEW CONTRACT/ HOW MANY PAST AMENDED CONTRACTS/ OR N/A:

N/A

STRATEGIC PLAN GOALS: 1. Operational Development & Excellence

Yes

STRATEGIC PLAN GOALS: 2. Planning And Sustainable Growth

No

STRATEGIC PLAN GOALS: 3. Technology

No

STRATEGIC PLAN GOALS: 4. Community Engagement

No

STRATEGIC PLAN GOALS: 5. Health & Safe Community

No

BUDGETED:

N/A

BUDGET ADJUSTMENT NEEDED:

N/A

SOURCE OF FUNDING:

N/A

UNFUNDED MANDATE:

N/A

SBC BUDGET LINE ITEM NUMBER:

N/A

CURRENT FY COST:

N/A

STAFF RECOMMENDATION:

Accept the Fiscal Year Ended 06/30/2022 of the activities of the Treasurer's and Tax Collector's offices.

ATTACHMENTS:

[FYE 6302022](#)