



**SAN BENITO COUNTY
AGENDA ITEM
TRANSMITTAL FORM**

Dom Zanger
District No. 1

Kollin Kosmicki
District No. 2

Mindy Sotelo
District No. 3
Vice-Chair

Angela Curro
District No. 4
Chair

Bea Gonzales
District No. 5

Item Number: 2.5

MEETING DATE: 06/18/2024

DEPARTMENT: COUNTY COUNSEL

AGENDA ITEM PREPARER: Shandell Levine

DEPT HEAD/DIRECTOR: David Prentice

SUBJECT:

COUNTY COUNSEL - D. PRENTICE

Approve contract with the firm Prentice Long to provide legal services for 250 hours per month, at a rate of \$91,000.00 per month plus a 2% monthly administrative fee, to begin on July 1, 2024, with authority to execute an Amendment No. 1 to the contract in the amount of 10% if necessary without further Board approval, and authorize Chair to sign.

SBC FILE NUMBER: 160

AGENDA SECTION:

REGULAR AGENDA

BACKGROUND/SUMMARY:

The Board has discussed and recommends that the County continue contracting with Prentice Long, PC to provide legal services to the County under the contract renewal proposed, for approximately 250 hours per month.

The cost for servicing this contract will be absorbed in the County Counsel budget. The Board is acting to eliminate all County-held positions within the Department of County Counsel and is replacing these positions with the firm.

In addition to currently performing work for the County of San Benito, Prentice Long, PC serves as County Counsel or as Interim County Counsel for several counties at the present time, including Tehama County (Margaret Long) Trinity County (Margaret Long), Sierra County (David Prentice), Lassen County (Amanda Uhrhammer), and Modoc County (Margaret Long). The County previously contracted with Prentice Long, PC to perform work related to the Better San Benito public records request.

The firm has offices in Redding and a satellite office in Fresno. The principals have extensive experience with County government. David Prentice served as County Counsel for Madera County for nine years, and in addition to forming his own firm to serve governmental clients, after previously working at Best, Best & Krieger earlier in his career.

RESOLUTION OR ORDINANCE NEEDED FOR THIS ITEM:

No

CONTRACT NEEDED FOR THIS ITEM:

Yes

LAST CONTRACT AMOUNT OR N/A:

\$42,000 monthly / \$504,000 FY

STATE IF THIS IS A NEW CONTRACT/ HOW MANY PAST AMENDED CONTRACTS/ OR N/A:

This is a renewal contract with the firm. The firm has performed county counsel and litigation services for the County since July 1, 2023.

STRATEGIC PLAN GOALS: 1. Operational Development & Excellence

Yes

STRATEGIC PLAN GOALS: 2. Planning And Sustainable Growth

No

STRATEGIC PLAN GOALS: 3. Technology

No

STRATEGIC PLAN GOALS: 4. Community Engagement

No

STRATEGIC PLAN GOALS: 5. Health & Safe Community

No

BUDGETED:

Yes

BUDGET ADJUSTMENT NEEDED:

No

SOURCE OF FUNDING:

General Fund

UNFUNDED MANDATE:

No

SBC BUDGET LINE ITEM NUMBER:

County Counsel

CURRENT FY COST:

\$554,000 (FY 2023-2024)

STAFF RECOMMENDATION:

Approve contract with the firm Prentice Long to provide legal services for 250 hours per month, at a rate of \$91,000.00 per month plus a 2% monthly administrative fee, to begin on July 1, 2024, with authority to execute an Amendment No. 1 to the contract in the amount of 10% if necessary without further Board approval, and authorize Chair to sign.

BOARD ACTION RESULTS:

This item was tabled to a future meeting pending the outside fiscal analysis from the item #2.4.

ATTACHMENTS:

[2024 - PLPC Contract](#)