



**SAN BENITO COUNTY  
AGENDA ITEM  
TRANSMITTAL FORM**

**Vincent  
Ringheden**  
District No. 1

**Richard  
Way**  
District No. 2

**Robert  
Scagliotti**  
District No. 3  
- Vice-Chair

**Robert  
Gibson**  
District No. 4  
- Chair

**Bobbie  
Thomason**  
District No. 5

**Item Number: 8.1**

**MEETING DATE:** 05/21/2025

**DEPARTMENT:** RESOURCE MANAGEMENT AGENCY

**AGENDA ITEM PREPARER:** Stephanie Reck

**SUBJECT:**

**RESOURCE MANAGEMENT AGENCY - A. PRADO, DIRECTOR OF PLANNING AND BUILDING- Participate in staff presentation and review the amendments to the Procedures for the Transaction of Business for Planning Commissioners; approve the resolution adopting the amendments and; recommend the Board of Supervisors of the County of San Benito approve a resolution adopting amendments to the Procedures for the Transaction of Business for Planning Commissioners.**

**SBC FILE NUMBER: 790.2**

**AGENDA SECTION:**

REGULAR AGENDA

**BACKGROUND/SUMMARY:**

Previous revisions passed and adopted by the San Benito County Planning Commission on October 21, 2009 by Resolution 2009-09, June 2, 2010 by Resolution 2010-06, August 17, 2011 by Resolution 2011-07, and March 20, 2019 by Resolution 2019-04 A, and 2023-16.

**STRATEGIC PLAN GOALS: 1. Operational Development & Excellence**

Yes

**STRATEGIC PLAN GOALS: 2. Planning And Sustainable Growth**

No

**STRATEGIC PLAN GOALS: 3. Technology**

No

**STRATEGIC PLAN GOALS: 4. Community Engagement**

Yes

**STRATEGIC PLAN GOALS: 5. Health & Safe Community**

No

**STAFF RECOMMENDATION:**

1. Participate in staff presentation and review the amendments to the Procedures for the Transaction of Business for Planning Commissioners;
2. Approve the resolution adopting the amendments; and
3. Recommend the Board of Supervisors of the County of San Benito approve a resolution adopting amendments to the Procedures for the Transaction of Business for Planning Commissioners.

**ATTACHMENTS:**

[Planning Commission Resolution](#)

[Board of Supervisors Resolution](#)

[Redlined - Procedures for the Transaction of Business for Planning Commissioners](#)