



**SAN BENITO COUNTY  
AGENDA ITEM  
TRANSMITTAL FORM**

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District No. 2  
Vice Chair

Peter Hernandez  
District No. 3  
Chair

Bob Tiffany  
District No. 4

Bea Gonzales  
District No. 5

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**Item Number: 4.15**

**MEETING DATE:** 12/13/2022

**DEPARTMENT:** HEALTH AND HUMAN SERVICES AGENCY

**AGENDA ITEM PREPARER:** Enrique Arreola

**DEPT HEAD/DIRECTOR:** Tracey Belton

**SUBJECT:**

**HEALTH AND HUMAN SERVICES AGENCY- T. BELTON**

Adopt Resolution accepting the 2023 Low Income Home Energy Assistance Program (LIHEAP) grant in the amount of \$371,208.00 and approving Standard Agreement No. 23B-5029 with the State of California Department of Community Services and Development for the term of November 1, 2022, through June 30, 2024.

SBC FILE NUMBER: 130

RESOLUTION NO: 2022-153

**AGENDA SECTION:**

CONSENT AGENDA

**BACKGROUND/SUMMARY:**

The State Department of Community Services & Development (CSD) has made available Low-Income Home Energy Assistance Program (LIHEAP) funds to San Benito County. LIHEAP funds are designed to assist low-income households with energy assistance services. Approximately 700-800 eligible households will receive assistance with their energy bills for an amount up to \$390 and up to \$1,000 for emergency situations. The total contract amount is \$371,208 of which \$95,597 is used for the administration of the program and \$275,611 for utility assistance for qualified households. The energy assistance payment is paid directly to the utility company.

The contract term begins in November of each year and is for an 18-month term. The contracts overlap the previous years and have included increased funding for the past several years. The overlapping and additional funding assures our ability to assist low-income households.

CSWD requests adoption of a resolution accepting the 2023 LIHEAP grant, approving the grant agreement, and authorizing the HHSA Director or Deputy Director to take certain actions necessary to administer the grant, including executing Standard Agreement No. 23B-5029 and any amendments thereto that do not require a budget augmentation, and any administrative documents relating to said Agreement on behalf of the County.

As part of ongoing operations, this grant is incorporated in the FY22/23 approved budget. There is no impact to the county general fund.

**RESOLUTION OR ORDINANCE NEEDED FOR THIS ITEM:**

Yes

**CONTRACT NEEDED FOR THIS ITEM:**

Yes

**CONTRACT AND RFP HISTORY:**

San Benito County has received these allocations on an annual basis. It has been the practice for the State to add increased funding through amendments to the contract for the LIHEAP program beyond the original contract amount. In 2019, the County received \$329,433; in 2020, the County received \$448,997; in 2021, the County received \$494,734; and in 2022, the County was awarded a contract (22B-4029) in the amount of \$371,039 and later increased to \$423,177 with an amendment.

**LAST CONTRACT AMOUNT OR N/A:**

\$423,177

**STATE IF THIS IS A NEW CONTRACT/ HOW MANY PAST AMENDED CONTRACTS/ OR N/A:**

This is a new contract for 2023.

**STRATEGIC PLAN GOALS: 1. Operational Development & Excellence**

No

**STRATEGIC PLAN GOALS: 2. Planning And Sustainable Growth**

No

**STRATEGIC PLAN GOALS: 3. Technology**

No

**STRATEGIC PLAN GOALS: 4. Community Engagement**

No

**STRATEGIC PLAN GOALS: 5. Health & Safe Community**

Yes

**BUDGETED:**

Yes

**BUDGET ADJUSTMENT NEEDED:**

No

**SOURCE OF FUNDING:**

Non-general Fund

**UNFUNDED MANDATE:**

N/A

**SBC BUDGET LINE ITEM NUMBER:**

240-80-2555-2795

**CURRENT FY COST:**

\$423,177

**STAFF RECOMMENDATION:**

Adopt the Resolution accepting the 2023 LIHEAP grant in the amount of \$371,208.00 and approving Standard Agreement No. 23B-5029 with the State of California Department of Community Services and Development for the term of November 1, 2022 through June 30, 2024 and authorizing the Director or Deputy Director of HHSA to sign said agreement.

**ATTACHMENTS:**

[2023 LIHEAP Contract Cover Letter final](#)

[2023 LIHEAP Contract Final](#)

[2023 LIHEAP Packet](#)

[LIHEAP Resolution iv signed](#)

[23B-5029 LIHEAP STD 213 iv signed](#)