



**SAN BENITO COUNTY  
AGENDA ITEM  
TRANSMITTAL FORM**

Dom Zanger  
District No. 1  
Vice-Chair

Kollin Kosmicki  
District No. 2  
Chair

Mindy Sotelo  
District No. 3

Angela Curro  
District No. 4

Ignacio Velazquez  
District No. 5

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**Item Number: 1.6**

**MEETING DATE:** 02/11/2025

**DEPARTMENT:** COUNTY ADMINISTRATION OFFICE

**AGENDA ITEM PREPARER:** Gracie Rodriguez

**DEPT HEAD/DIRECTOR:** Henie Ring

**SUBJECT:**

**BOARD OF SUPERVISORS**

Adopt Resolution to amend the bylaws of the Tourism Advisory Committee to change the meeting date from the third Wednesday of each month at 2:00 PM to the fourth Wednesday of each month at 2:00 PM.

SBC FILE NUMBER: 156

RESOLUTION NO.: 2025-10

**AGENDA SECTION:**

CONSENT AGENDA

**BACKGROUND/SUMMARY:**

The Board of Supervisors first created and adopted economic development advisory bylaws on April 26, 2022, and revised them on September 10, 2024. On January 14, 2025, the Board approved to move forward with amendments to the bylaws, changing the Economic Advisory Committee to the Tourism Advisory Committee (TAC), limiting its scope to tourism-related initiatives, reducing the membership to seven members, and directing participating business organizations to notify the Clerk of the Board about committee members remaining under the consolidated membership model. Additionally, the amendments clarified that the Board Chair and Vice Chair would serve as the committee's Chair and Vice Chair, as voted on by the committee and specified that the committee would meet on the third Wednesday of each month at 2:00 PM. These changes were adopted on January 28, 2025.

Due to scheduling conflicts, a proposed resolution is now presented to amend the TAC bylaws to change the meeting date from the third Wednesday of each month at 2:00 PM to the fourth Wednesday of each month at 2:00 PM. A redlined version of the bylaws is attached for reference.

**RESOLUTION OR ORDINANCE NEEDED FOR THIS ITEM:**

Yes

**CONTRACT NEEDED FOR THIS ITEM:**

No

**RFP AND BID HISTORY:**

N/A

**LAST CONTRACT AMOUNT OR N/A:**

N/A

**CONTRACT HISTORY (Describe all amendments and previous contracts):**

N/A

**STRATEGIC PLAN GOALS: 1. Operational Development & Excellence**

Yes

**STRATEGIC PLAN GOALS: 2. Planning And Sustainable Growth**

Yes

**STRATEGIC PLAN GOALS: 3. Technology**

No

**STRATEGIC PLAN GOALS: 4. Community Engagement**

Yes

**STRATEGIC PLAN GOALS: 5. Health & Safe Community**

Yes

**BUDGETED:**

N/A

**BUDGET ADJUSTMENT NEEDED:**

N/A

**SOURCE OF FUNDING:**

N/A

**UNFUNDED MANDATE:**

N/A

**SBC BUDGET LINE ITEM NUMBER:**

N/A

**CURRENT FY COST:**

N/A

**STAFF RECOMMENDATION:**

Adopt Resolution to amend the bylaws of the Tourism Advisory Committee to change the meeting date from the third Wednesday of each month at 2:00 PM to the fourth Wednesday of each month at 2:00 PM.

**BOARD ACTION RESULTS:**

Adopted Resolution No. 2025-10 per staff recommendation. (5/0 vote)

**ATTACHMENTS:**

[Proposed resolution amending the committee meeting day](#)  
[Tourism Advisory Committee Bylaws - 2025.02.11 Clean](#)  
[Tourism Advisory Committee Bylaws - 2025.02.11 Redlined](#)  
[Fully Executed Resolution No. 2025-10 Tourism Advisory Committee](#)