



**SAN BENITO COUNTY  
AGENDA ITEM  
TRANSMITTAL FORM**

Dom Zanger  
District No. 1

Kollin Kosmicki  
District No. 2

Mindy Sotelo  
District No. 3  
Vice-Chair

Angela Curro  
District No. 4  
Chair

Bea Gonzales  
District No. 5

---

**Item Number: 1.14**

**MEETING DATE:** 11/12/2024

**DEPARTMENT:** RESOURCE MANAGEMENT AGENCY

**AGENDA ITEM PREPARER:** Kevin Kimura

**DEPT HEAD/DIRECTOR:** Steve Loupe

**SUBJECT:**

**RESOURCE MANAGEMENT AGENCY – S. LOUPE, PUBLIC WORKS ADMINISTRATOR**

Authorize payment of service agreement invoices from Chargepoint in the amount of \$4,140.00 for the period of August 23, 2022 through August 23, 2024 for three EV charging stations. Despite multiple requests from the County to Chargepoint requesting that Chargepoint provide a signed contract, Chargepoint did not provide proper documentation to allow for the payment of these invoices. Past service included upgrading the County's charging stations to 4G from 3G. (4/5 vote required)  
SBC FILE NUMBER 105.3

**AGENDA SECTION:**

CONSENT AGENDA

**BACKGROUND/SUMMARY:**

Chargepoint, the company that supports the County's three EV charging stations, presented a final demand letter for \$4,140.00 for support services to these stations covering the period from 8/23/22 to 8/23/24, a period of two years. The service is for Cloud services, which includes internet diagnostics, operating system upgrades, and the ability to program the stations. The County does not have a copy of the original executed agreement. Chargepoint was requested to provide the executed agreement but stated that they did not have it. They provided one document signed by John Cosentino, former Manager of the Public Works Buildings and Grounds Maintenance department. However, he did not have the authority to sign. Moreover, the agreement he signed was not reviewed and approved by County Counsel, and so could not be used as proper documentation for the Auditor's Office to approve payment. Over the last two years RMA has attempted, with County Counsel staff assistance, to work on a new

agreement. However, Chargepoint stated that their legal department would not alter anything in their standard agreement. During the period covering 8/23/22 to 8/23/24, Chargepoint has submitted annual renewal invoices on several occasions for the Cloud services, to which RMA and County Counsel have informed them that a properly executed agreement is not available and so there is no agreement to support paying for the Cloud services. The current status of the situation is that Chargepoint has sent their final demand letter for a total amount of \$4,140.00 for the two years from 8/23/22 to 8/23/24.

County Counsel has suggested that RMA obtain the Board's approval to pay the \$4,140.00 for the two years of Cloud service, which this item is requesting. The County did receive networking system upgrades for two of the three stations during the period 8/23/22 to 8/23/24, the third station being too old to receive the upgrade. Going forward for the period 8/23/24 to 8/23/25, it's recommended that the County sign the Cloud agreement after County Counsel review and approval, to provide network services for the single EV station located behind the County Administrative building. This station was installed at the same time as the solar panels were installed throughout the County and is operable. The other two charging ports are obsolete or inoperable.

This item, once approved, would pay \$4,140.00 for the outstanding Chargepoint invoices they claim are due. This would be paid out of the Public Works Building and Grounds Maintenance budget. As of 10/31/24, there is adequate budget to pay the \$4,140.00.

**RESOLUTION OR ORDINANCE NEEDED FOR THIS ITEM:**

No

**CONTRACT NEEDED FOR THIS ITEM:**

No

**RFP AND BID HISTORY:**

n/a

**LAST CONTRACT AMOUNT OR N/A:**

n/a

**CONTRACT HISTORY (Describe all amendments and previous contracts):**

n/a

**STRATEGIC PLAN GOALS: 1. Operational Development & Excellence**

No

**STRATEGIC PLAN GOALS: 2. Planning And Sustainable Growth**

Yes

**STRATEGIC PLAN GOALS: 3. Technology**

Yes

**STRATEGIC PLAN GOALS: 4. Community Engagement**

No

**STRATEGIC PLAN GOALS: 5. Health & Safe Community**

No

**BUDGETED:**

Yes

**BUDGET ADJUSTMENT NEEDED:**

No

**SOURCE OF FUNDING:**

General Fund

**UNFUNDED MANDATE:**

N/A

**SBC BUDGET LINE ITEM NUMBER:**

101.70.1290.1000.619.152

**CURRENT FY COST:**

\$4,140.00

**STAFF RECOMMENDATION:**

Staff recommends that the Board authorize payment of the Chargepoint service agreement invoices in the amount of \$4,140.00 for the period of August 23, 2022 through August 23, 2024 for three EV charging stations. (4/5 vote required)

**ATTACHMENTS:**

[County of San Benito - Final Demand Collection Letter](#)

[County of San Benito- MSSA Signed by J Cosentino](#)

[Invoice- ChargePoint - IN154174 082322 to 082323](#)

[Invoice - ChargePoint - IN206967 - 082323 to 082324](#)