



**SAN BENITO COUNTY
AGENDA ITEM
TRANSMITTAL FORM**

Dom Zanger
District No. 1

Kollin Kosmicki
District No. 2

Mindy Sotelo
District No. 3
Chair

Angela Curro
District No. 4
Vice-Chair

Bea Gonzales
District No. 5

Item Number: 3.1

MEETING DATE: 02/07/2023

DEPARTMENT: ASSESSOR

AGENDA ITEM PREPARER: Tom Slavich

DEPT HEAD/DIRECTOR: Tom Slavich

SUBJECT:

ASSESSOR'S OFFICE - T. SLAVICH

Approve Budget Appropriation Expenditures in the amount of \$23,811.42 for the balance of the new Phone System and \$45,600 for the balance of the Assessor GIS Mapping Project (4/5 Vote Required).
SBC FILE NUMBER: 7

AGENDA SECTION:

CONSENT AGENDA

BACKGROUND/SUMMARY:

The Assessor's Office purchased a new phone system for \$43,334.70 for 3 departments (Assessor / Treasurer-Tax Collector / Clerk-Recorder-Elections) using the State Supplementation for County Assessor's Program (SSCAP) Grant funding. Approximately 50% of the cost of the phone system was paid in FY 2021-2022. The remaining balance of the phone system applies to FY 2022-2023.

Lynx Technologies is working on the Assessor GIS Mapping Project as a cost not to exceed \$55,600 using the SSCAP Grant funding. Approximately \$10,000 of the cost of the project was paid in FY 2021-2022. The remaining balance of the \$45,600 for the mapping project applies to FY 2022-2023.

The SSCAP Grant funds are currently held as restricted fund balance in the general fund. Restrictions on the use of the funds are imposed by the granting agency. The balance of the grant funds as of 6/30/22 was \$452,152.

RESOLUTION OR ORDINANCE NEEDED FOR THIS ITEM:

N/A

CONTRACT NEEDED FOR THIS ITEM:

N/A

CONTRACT AND RFP HISTORY:

N/A

LAST CONTRACT AMOUNT OR N/A:

N/A

STATE IF THIS IS A NEW CONTRACT/ HOW MANY PAST AMENDED CONTRACTS/ OR N/A:

N/A

STRATEGIC PLAN GOALS: 1. Operational Development & Excellence

Yes

STRATEGIC PLAN GOALS: 2. Planning And Sustainable Growth

No

STRATEGIC PLAN GOALS: 3. Technology

Yes

STRATEGIC PLAN GOALS: 4. Community Engagement

No

STRATEGIC PLAN GOALS: 5. Health & Safe Community

No

BUDGETED:

No

BUDGET ADJUSTMENT NEEDED:

Yes

SOURCE OF FUNDING:

General Fund

UNFUNDED MANDATE:

N/A

SBC BUDGET LINE ITEM NUMBER:

101.35.1170.1170 - 650.302 & 619.176 (SSCAP Grant funds are currently held as restricted fund balance in the general fund)

CURRENT FY COST:

\$69,411.42

STAFF RECOMMENDATION:

Approve Budget Appropriation Expenditures in the amount of \$23,811.42 for the balance of the new Phone System and \$45,600 for the balance of the Assessor GIS Mapping Project (4/5 Vote Required).

BOARD ACTION RESULTS:

Approved Budget Appropriation Expenditures, per staff recommendation. (5/0 Vote)

ATTACHMENTS:

[Budget Adjustment Forms - Phone System & Assessor's GIS Mapping Project](#)