



**SAN BENITO COUNTY
AGENDA ITEM
TRANSMITTAL FORM**

Dom Zanger
District No. 1
Vice-Chair

Kollin Kosmicki
District No. 2
Chair

Mindy Sotelo
District No. 3

Angela Curro
District No. 4

Ignacio Velazquez
District No. 5

Item Number: 1.34

MEETING DATE: 06/24/2025

DEPARTMENT: RESOURCE MANAGEMENT AGENCY

AGENDA ITEM PREPARER: Ramesh Pandurangan

DEPT HEAD/DIRECTOR: Steve Loupe

SUBJECT:

RESOURCE MANAGEMENT AGENCY - S. LOUPE, PUBLIC WORKS ADMINISTRATOR

Approve Budget Adjustment of \$700,000.00 from Salaries and Benefits to fund additional costs to Services and Supplies Special Dept such as materials for pothole materials, the repair of public works vehicles and equipment, weed abatement, and \$213,275.00 from Fixed Asset Building Improvements to fund additional costs Fixed Asset Building Improvements for a sewer repair project so that a bathroom can become operational.

SBC FILE NUMBER: 105

AGENDA SECTION:

CONSENT AGENDA

BACKGROUND/SUMMARY:

Our monthly operating expenses through the end of the FY will be approximately \$450,000, outstanding invoices currently \$85,000 and road striping cost of \$50,000. The remaining \$115,000 will fund the Weed Abatement Project.

Two Capital Improvement Projects (CIP) funded by Road fund were budgeted in an incorrect budget unit in the amount of \$213,275. Additional \$20,000 budget is transferred to PW Yard Building Roof/Sewer project from PW Yard Security Camera System project as the project is behind schedule and is expected not to spend the entire budget in the FY25.

RESOLUTION OR ORDINANCE NEEDED FOR THIS ITEM:

No

CONTRACT NEEDED FOR THIS ITEM:

No

RFP AND BID HISTORY:

N/A

LAST CONTRACT AMOUNT OR N/A:

N/A

CONTRACT HISTORY (Describe all amendments and previous contracts):

N/A

STRATEGIC PLAN GOALS: 1. Operational Development & Excellence

Yes

STRATEGIC PLAN GOALS: 2. Planning And Sustainable Growth

No

STRATEGIC PLAN GOALS: 3. Technology

No

STRATEGIC PLAN GOALS: 4. Community Engagement

No

STRATEGIC PLAN GOALS: 5. Health & Safe Community

Yes

BUDGETED:

Yes

BUDGET ADJUSTMENT NEEDED:

Yes

SOURCE OF FUNDING:

Non-general Fund

UNFUNDED MANDATE:

No

SBC BUDGET LINE ITEM NUMBER:

210.70.2010.1000.610.101 and 300.70.3500.1302.1000.650.106

CURRENT FY COST:

\$913,275.00

STAFF RECOMMENDATION:

Approve Budget Adjustment of \$700,000.00 from Salaries and Benefits to fund additional costs to Services and Supplies Special Dept such as materials for pothole materials, the repair of public works vehicles and equipment, weed abatement, and \$213,275.00 from Fixed Asset Building Improvements to fund additional costs Fixed Asset Building Improvements for a sewer repair project so that a bathroom can become operational.

ATTACHMENTS:

[Budget Adjustment - Pot Holes, PW vehicles, Weed Abatement & Bathroom](#)