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Esperanza Colio Warren

COUNTY COUNSEL:
Gregory P Priamos

CLERK OF THE BOARD:
Vanessa Delgado

**Agenda Item
Regular Meeting of the
Board of Supervisors
Tuesday, March 24, 2026**

Item Number: 1.1

MEETING DATE: 03/24/2026

DEPARTMENT: AGRICULTURAL COMMISSIONER

AGENDA ITEM PREPARER: Dulce Alonso

DEPT HEAD/DIRECTOR: Esperanza Colio Warren

SUBJECT:

AGRICULTURAL COMMISSIONER- K. GRIFFIN

1. Adopt a Budget Amendment Resolution to authorize capital expenditures in the amount of \$40,000.00 from the Capital Improvement Project AG Department Building Improvements fund balance;
2. Authorize the Board Chair to sign the Resolution. (4/5 required)

SBC FILE NUMBER: 119

RESOLUTION NO.: 2026-38

AGENDA SECTION:

CONSENT AGENDA

BACKGROUND/SUMMARY:

On October 1, 2025, the County Board of Supervisors approved a temporary suspension of Capital Improvement Projects (CIP) as part of broader fiscal management efforts. Among the affected projects is CIP00161, which supports improvements to the Agricultural Department's buildings.

The General Fund contributes to the Department's maintenance of effort, which is directly tied to this capital improvement project. While CIP00161 currently reflects a positive fund balance (credit), the project lacks the necessary expenditure authority due to the suspension of CIP activities.

Following the suspension, the Agricultural Department facility experienced an unanticipated incident in which a tree fell onto the building, causing roof damage and water intrusion. Due to safety concerns and operational impacts, the Department has been temporarily relocated to 481 4th Street.

The damage to the facility requires immediate attention to prevent further deterioration of County assets

and to support the eventual return of operations to the original site. The scope of necessary work includes tree removal, roof repair to the annexed structure, and electrical repairs resulting from water damage.

Although funds are available within CIP00161, the current suspension prevents the project from proceeding without Board authorization. Addressing these repairs is critical to maintaining County infrastructure, ensuring employee safety, and minimizing long-term costs associated with deferred maintenance.

FISCAL IMPACT:

The total estimated cost for necessary repairs is \$40,000, allocated as follows:

- \$10,000 for tree removal
- \$20,000 for roof repairs to the annexed building
- \$10,000 for electrical repairs

Funding is available within existing resources under CIP00161; however, this action would authorize the use of those funds despite the current CIP suspension. There is no additional impact on the General Fund beyond the previously established maintenance-of-effort contribution.

STAFF RECOMMENDATION:

1. Adopt a Budget Amendment Resolution to authorize capital expenditures in the amount of \$40,000 from the Capital Improvement Project AG Department Building Improvements fund balance;
2. Authorize the Board Chair to sign the Resolution. (4/5 required)

ATTACHMENTS:

[Agenda Fact Sheet - Budget Amendment Resolution Ag CIP](#)
[Budget Adjustment Resolution - Ag Building CIP](#)