



**SAN BENITO COUNTY
AGENDA ITEM
TRANSMITTAL FORM**

Dom Zanger
District No. 1
Vice-Chair

Kollin Kosmicki
District No. 2
Chair

Mindy Sotelo
District No. 3

Angela Curro
District No. 4

Ignacio Velazquez
District No. 5

Item Number: 1.2

MEETING DATE: 06/10/2025

DEPARTMENT: ASSESSOR

AGENDA ITEM PREPARER: Tom Slavich

DEPT HEAD/DIRECTOR: Tom Slavich

SUBJECT:

ASSESSOR'S OFFICE - T. SLAVICH

Approve annual maintenance agreement with Megabyte Systems, Inc. for the Megabyte Property Tax System for property tax software application at a cost not to exceed \$157,850.00 with a term from July 1, 2025 to June 30, 2026, and authorize the Board Chair to sign the contract.

SBC FILE NUMBER: 7

AGENDA SECTION:

CONSENT AGENDA

BACKGROUND/SUMMARY:

Attached is the annual maintenance agreement with Megabyte Systems for your review and consideration. The agreement covers MPTS Property Tax System Maintenance and Support including SQL Server, Database Support, Web Access, and Online Business Property Filing System along with Maintenance & Support. The Megabyte Property Tax System has been in place since 2008 and is used by the Assessor, Tax Collector, and Auditor for property tax software application. Upon approval of the maintenance agreement the cost is not to exceed \$157,850.00 and will be recognized in the approved FY 2025/26 Budget. This maintenance agreement is budgeted and is a general fund cost.

RESOLUTION OR ORDINANCE NEEDED FOR THIS ITEM:

No

CONTRACT NEEDED FOR THIS ITEM:

Yes

RFP AND BID HISTORY:

This is the annual maintenance cost for the Megabyte Property Tax System. The system was put in place in 2008.

LAST CONTRACT AMOUNT OR N/A:

\$169,307

CONTRACT HISTORY (Describe all amendments and previous contracts):

This is the annual maintenance contract for this coming fiscal year. The annual maintenance cost for 2024 was \$169,307; cost for 2023 was \$163,740; cost for 2022 was \$155,943; cost for 2021 was \$144,550 (temporary reduction due to Covid); and cost for 2020 was \$150,550.

STRATEGIC PLAN GOALS: 1. Operational Development & Excellence

Yes

STRATEGIC PLAN GOALS: 2. Planning And Sustainable Growth

No

STRATEGIC PLAN GOALS: 3. Technology

Yes

STRATEGIC PLAN GOALS: 4. Community Engagement

No

STRATEGIC PLAN GOALS: 5. Health & Safe Community

No

BUDGETED:

Yes

BUDGET ADJUSTMENT NEEDED:

No

SOURCE OF FUNDING:

General Fund

UNFUNDED MANDATE:

N/A

SBC BUDGET LINE ITEM NUMBER:

619.250

CURRENT FY COST:

\$169,307

STAFF RECOMMENDATION:

It is recommended that the Board of Supervisors:

Approve the annual maintenance agreement with Megabyte Systems, Inc. for the Megabyte Property Tax System for property tax software application at a cost not to exceed \$157,850.00 with a term from July 1, 2025 to June 30, 2026, and authorize the Board Chair to sign the agreement.

ATTACHMENTS:

[Contract - Megabyte Property Tax System Maintenance Services FY 25/26](#)