



**SAN BENITO LAFCO  
AGENDA ITEM  
TRANSMITTAL FORM**

**Kollin Kosmicki**  
Board of Supervisors

**Dom Zanger**  
Board of Supervisors

**Roxanne  
Stephens**  
Hollister City Council

**Leslie Jordan**  
San Juan Bautista  
City Council

**Vacant**  
Public Member

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**Item Number: 5.4**

**MEETING DATE:** 11/13/2025

**DEPARTMENT:** LAFCO

**AGENDA ITEM PREPARER:** Vanessa Delgado

**SUBJECT:**

**CONSIDER ADOPTION OF MUNICIPAL SERVICE REVIEW POLICIES**

**AGENDA SECTION:**

BUSINESS ITEMS - GENERAL BUSINESS, NON-HEARING ITEMS

**BACKGROUND/SUMMARY:**

The Policies and Guidelines for San Benito LAFCO were originally adopted in 1982 and amended in 2003 and 2004. In 2024, San Benito LAFCO undertook a comprehensive review and update of the Policies and Guidelines to align with current laws and regulations, to streamline and eliminate duplicative policies, and to more thoroughly address significant policy issues for LAFCO. Over the course of 8 meetings, the Policies and Guidelines were reviewed and discussed by the Commission and ultimately adopted in December 2024. In June 2025, the Commission approved policies regarding City/County Development Agreements.

There continues to be a need for additional policy sections to cover the following: 1) Municipal Service Review Policies, 2) Proposals Affecting more than 1 County, 3) Indemnification, and 4) Protest Proceedings. Attached are proposed policies regarding Municipal Service Reviews that were reviewed at the September 11, 2025 meeting. The Commission will consider adoption of the MSR policies today to be incorporated into the Policies and Guidelines.

**RECOMMENDATION:**

1) Adopt the draft MSR policies for incorporation into the Policies and Guidelines document.

**ATTACHMENTS:**

[MSR Draft Policies 11-6-25](#)