



**SAN BENITO COUNTY  
AGENDA ITEM  
TRANSMITTAL FORM**

Dom Zanger  
District No. 1

Kollin Kosmicki  
District No. 2

Mindy Sotelo  
District No. 3  
Chair

Angela Curro  
District No. 4  
Vice-Chair

Bea Gonzales  
District No. 5

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**Item Number: 1.11**

**MEETING DATE:** 05/23/2023

**DEPARTMENT:** HEALTH AND HUMAN SERVICES AGENCY

**AGENDA ITEM PREPARER:** Andi Anderson

**DEPT HEAD/DIRECTOR:** Tracey Belton

**SUBJECT:**

**HEALTH AND HUMAN SERVICES AGENCY- T. BELTON**

Approve amended Budget Adjustment for the 2023 Low Income Home Energy Assistance Program (LIHEAP) grant 23B-5029 Amendment #1 in the amount of \$395,834.00, an increase of \$24,626.00 of which \$18,736.00 is non-consideration funds (does not go through the county financial system) and \$5,890.00 will go towards consideration funds. (4/5 vote required).

SBC FILE NUMBER: 130

**AGENDA SECTION:**

CONSENT AGENDA

**BACKGROUND/SUMMARY:**

The State increased the LIHEAP Low Income Home Energy Assistance Program (LIHEAP) grant 23B-5029 Amendment #1 in the amount of \$371,208.00 to \$395,834.00, an increase of \$24,626.00 of which \$18,736.00 is non-consideration funds (does not go through the county financial system) and \$5,890.00 will go towards consideration funds.

The State Department of Community Services & Development (CSD) has made available Low-Income Home Energy Assistance Program (LIHEAP) funds to San Benito County. LIHEAP funds are designed to assist low-income households with energy assistance services. Approximately 700-800 eligible households will receive assistance with their energy bills for an amount up to \$390.00 and up to \$1,000.00 for emergency situations. The total contract amount is \$371,208 of which \$95,597.00 is used for the administration of the program and \$275,611.00 for utility assistance for qualified households. The energy assistance payment is paid directly to the utility company.

The contract term begins in November of each year and is for an 18-month term. The contracts overlap the previous years and have included increased funding for the past several years. The overlapping and additional funding assures our ability to assist low-income households.

CSWD requests approval of the budget adjustment to Standard Agreement No. 23B-5029, Amendment #1.

As part of ongoing operations, this grant is incorporated in the FY22/23 approved budget. There is no impact to the county general fund.

**RESOLUTION OR ORDINANCE NEEDED FOR THIS ITEM:**

No

**CONTRACT NEEDED FOR THIS ITEM:**

Yes

**CONTRACT AND RFP HISTORY:**

San Benito County has received these allocations on an annual basis. It has been the practice for the State to add increased funding through amendments to the contract for the LIHEAP program beyond the original contract amount. In 2019, the County received \$329,433.00; in 2020, the County received \$448,997.00; in 2021, the County received \$494,734.00; and in 2022, the County was awarded a contract (22B-4029) in the amount of \$371,039.00 and later increased to \$423,177.00 with an amendment.

**LAST CONTRACT AMOUNT OR N/A:**

\$423,177.00

**STATE IF THIS IS A NEW CONTRACT/ HOW MANY PAST AMENDED CONTRACTS/ OR N/A:**

This is a contract amendment 1 for 2023.

**STRATEGIC PLAN GOALS: 1. Operational Development & Excellence**

No

**STRATEGIC PLAN GOALS: 2. Planning And Sustainable Growth**

No

**STRATEGIC PLAN GOALS: 3. Technology**

No

**STRATEGIC PLAN GOALS: 4. Community Engagement**

No

**STRATEGIC PLAN GOALS: 5. Health & Safe Community**

Yes

**BUDGETED:**

Yes

**BUDGET ADJUSTMENT NEEDED:**

Yes

**SOURCE OF FUNDING:**

Non-general Fund

**UNFUNDED MANDATE:**

N/A

**SBC BUDGET LINE ITEM NUMBER:**

240-80-2555-2815

**CURRENT FY COST:**

\$395,834.00

**STAFF RECOMMENDATION:**

Approve amended Budget Adjustment for the 2023 Low Income Home Energy Assistance Program (LIHEAP) grant 23B-5029 Amendment #1 in the amount of \$395,834.00, an increase of \$24,626.00 of which \$18,736.00 is non-consideration funds (does not go through the county financial system) and \$5,890.00 will go towards consideration funds. (4/5 vote required).

**BOARD ACTION RESULTS:**

Approved amended budget adjustment per staff recommendation. (5/0 vote)

**ATTACHMENTS:**

[23B-5029 LIHEAP Budget Adjustment](#)  
[23B-5029 LiHEAP tb and iv signed 5.11.23](#)  
[Fully Executed Budget Adjustment - 23B-5029 LIHEAP](#)