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COUNTY COUNSEL:
Gregory P Priamos

CLERK OF THE BOARD:
Vanessa Delgado

**Agenda Item
Regular Meeting of the
Board of Supervisors
Tuesday, June 23, 2026**

Item Number: 1.20

MEETING DATE: 06/23/2026

DEPARTMENT: HEALTH AND HUMAN SERVICES AGENCY

AGENDA ITEM PREPARER: Yolanda Beltran

DEPT HEAD/DIRECTOR: Tracey Belton

SUBJECT:

HEALTH AND HUMAN SERVICES AGENCY- T. BELTON

1. Approve lease agreement amendment #10 with Community Services Development Corporation (CSDC) for Health and Human Services Agency and Child Support Services located at 1111 San Felipe Road as well as Treasurer, Tax Collector, Assessor and Public Administrator's Office located at 1131 San Felipe Road, Hollister, extending the lease term for one year beginning July 1, 2026 to June 30, 2027, not to exceed the amount of \$471,109.56, and
 2. Authorize Board of Supervisors, Chair, County Executive Officer (CEO) or designee to sign.
- SBC FILE NUMBER: 130

AGENDA SECTION:

CONSENT AGENDA

BACKGROUND/SUMMARY:

On June 18, 2024, staff brought forward information regarding the County's longstanding lease with Community Services Development Corporation (CSDC) concerning properties located at 1131 and 1111 San Felipe Road, Hollister. These facilities, totaling approximately 37,000 square feet, currently house the Health and Human Services Agency (HHSA) and the Department of Child Support Services (DCSS). At that time, Amendment No. 8 to the master lease agreement was presented to the Board for consideration and was subsequently approved.

The original thirty (30) year master lease was executed in 1992 and was scheduled to expire on June 30, 2023. Under the terms of that lease, the County was granted an option to enter into a ninety-nine (99) year lease at a nominal rate of \$1.00 per year, with the County assuming responsibility for taxes, maintenance, and repair costs.

While preliminary discussions regarding the 99-year lease option were initiated last year, no formal decisions or associated capital improvement actions have been undertaken to date. Staff continues to assess the long-term feasibility and fiscal implications of committing to such an extensive lease term, particularly in light of the facility's age and anticipated capital upgrade needs.

In the intervening years, the County has entered into several separate lease agreements with CSDC for additional office space beyond the original scope of the master lease. These additional agreements have allowed for programmatic expansion and operational continuity across multiple County departments.

To facilitate continued analysis and dialogue around the 99-year lease option — and to avoid disruption to essential public services — CSDC has agreed to extend the master lease and related agreements for an additional one-year term. This extension is formalized as Amendment No. 10, which is now presented to the Board for consideration.

FISCAL IMPACT:

Annual property lease expense to the County is \$471,109.56

Budget line-item numbers:

HHSA: 221.80.2285.1000.619.186 and 222.80.2360.1000.619.186

STAFF RECOMMENDATION:

1. Approve lease agreement amendment #10 with Community Services Development Corporation (CSDC) for Health and Human Services Agency and Child Support Services located at 1111 San Felipe Road as well as Treasurer, Tax Collector, Assessor and Public Administrator's Office located at 1131 San Felipe Road, Hollister, extending the lease term for one year beginning July 1, 2026 to June 30, 2027, not to exceed the amount of \$471,109.56, and
2. Authorize Board of Supervisors, Chair, County Executive Officer (CEO) or designee to sign.

ATTACHMENTS:

[Agenda Fact Sheet -CSDC Amendment #10](#)
[CSDC Main Campus Lease A10-5996](#)