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COUNTY ADMINISTRATIVE OFFICER:
Esperanza Colio Warren

COUNTY COUNSEL:
Gregory Priamos

CLERK OF THE BOARD:
Vanessa Delgado

**Agenda Item
Regular Meeting of the
Board of Supervisors
Tuesday, November 18, 2025**

Item Number: 1.16

MEETING DATE: 11/18/2025

DEPARTMENT: RESOURCE MANAGEMENT AGENCY

AGENDA ITEM PREPARER: Abraham Prado

DEPT HEAD/DIRECTOR: Abraham Prado

SUBJECT:

RESOURCE MANAGEMENT AGENCY - A. PRADO, DIRECTOR OF PLANNING AND BUILDING

1. Approve Amendment #6 with Denise Duffy and Associates, Inc. to continue condition compliance work on the San Juan Oaks Specific Plan on behalf of the County, for an additional amount of \$108,896.00 for a total contract amount not to exceed \$567,736.00; and
 2. Authorize Chair, County Administrative Officer, or designee to sign the contract.
- SBC FILE NUMBER: 790

AGENDA SECTION:

CONSENT AGENDA

BACKGROUND/SUMMARY:

The original contract was executed May 11, 2021 to provide services to the County to provide on-going planning and environmental support services associated with the San Juan Oaks Specific Plan Implementation Project including receiving and reviewing documentation and establish compliance program, meeting attendance, status updates and project management, and memos presented to county management and Planning Commission and Board of Supervisors. The contract was amended to include additional task of construction compliance and monitoring for an additional amount of \$117,000. The second amendment to the contract for a new term to exceed until December 31, 2023 and for additional funds of \$92,000. The third amendment updated the contract term to a new expiration of December 31, 2024. The fourth amendment to the contract added additional funds in the amount of \$99,940, for a total contract of \$458,840. The fifth amendment updated the contract term to a new expiration date of December 31, 2027 and no additional funds. The Sixth amendment would include additional funds for ongoing tasks as described in the amount of \$108,896.00, for a total contract of \$567,736.00 to be paid by applicant through December 31, 2027.

Original Contract \$150,000.00

1st Amendment \$117,000.00 - The first amendment included additional task of construction compliance and monitoring for an additional amount of \$117,000.00.

2nd Amendment \$ 92,000.00 - The second amendment to the contract was for a new term to exceed until December 31, 2023 and for additional funds of \$92,000.

3rd Amendment \$ 0.00 - The third amendment updated the contract term to a new expiration of December 31, 2024 and no additional funds.

4th Amendment \$ 99,840.00 - The fourth amendment to the contract added additional funds in the amount of \$99,940, for a total contract of \$458,840.00.

5th Amendment \$ 0.00 - The fifth amendment updated the contract term to a new expiration date of December 31, 2027 and no additional funds.

6th Amendment \$ 108,896.00 - Change includes additional funds for ongoing tasks in the amount of \$108,896.00, for a total contract of \$567,736.00 to be paid by applicant through December 31, 2027.

Total: \$567,736.00

FISCAL IMPACT:

\$108,896.00 for a total contract of \$567,736.00 to be paid by applicant through December 31, 2027. Non-general fund, SBC Budget Line Item Number 639.70.7520.1000.619.222

STAFF RECOMMENDATION:

1. Approve Amendment #6 with Denise Duffy and Associates, Inc. to continue condition compliance work on the San Juan Oaks Specific Plan on behalf of the County, for an additional amount of \$108,896.00 for a total contract amount not to exceed \$567,736.00; and
2. Authorize Chair, County Administrative Officer, or designee to sign the contract.

ATTACHMENTS:

[Agenda Fact Sheet - Denise Duffy & Associates SJ Oaks Amendment #6 Denise Duffy Associates Contract](#)