



**SAN BENITO COUNTY  
AGENDA ITEM  
TRANSMITTAL FORM**

Dom Zanger  
District No. 1  
Vice-Chair

Kollin Kosmicki  
District No. 2  
Chair

Mindy Sotelo  
District No. 3

Angela Curro  
District No. 4

Ignacio Velazquez  
District No. 5

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**Item Number: 1.35**

**MEETING DATE:** 06/24/2025

**DEPARTMENT:** RESOURCE MANAGEMENT AGENCY

**AGENDA ITEM PREPARER:** Abraham Prado

**DEPT HEAD/DIRECTOR:** Abraham Prado

**SUBJECT:**

**RESOURCE MANAGEMENT AGENCY - A. PRADO, PLANNING AND BUILDING DIRECTOR**

Approve contract Amendment #5 with TruePoint Solutions, LLC., for Accela support services as assigned, with no additional amount, extending the contract until June 30, 2026.

SBC FILE NUMBER: 790

**AGENDA SECTION:**

CONSENT AGENDA

**BACKGROUND/SUMMARY:**

The County first entered into contract with Truepoint Solutions for Accela support services on December 1, 2018. The contract has previously been amended on February 2, 2019, May 19, 2020, June 14, 2022, and June 28, 2024. This amendment will extend the contract until June 30, 2026. No additional amount is being requested with this amendment. The Accela support services provided include, but are not limited to the following:

- Training on any aspect of Accela. Training can be done on-site or remote
- Advise on how to most efficiently configure the Accela Civic Platform
- Misc. Configuration changes as requested
- Scripting for business process automation
- Fee configuration and enhancements
- Accela Mobile support
- Accela GIS support
- Day-to-day phone support and issue resolution

The County relies heavily on the Accela License permit software to process land development applications and permit processing, fee collection, code enforcement cases, engineering, and building

inspections for all commercial and residential permit applications, and to monitor/manage land development as well as to maintain a historical database for permits and developments.

**RESOLUTION OR ORDINANCE NEEDED FOR THIS ITEM:**

No

**CONTRACT NEEDED FOR THIS ITEM:**

Yes

**RFP AND BID HISTORY:**

The County first entered into contract with Truepoint Solutions for Accela support services on December 1, 2018. The contract has previously been amended on February 2, 2019, May 19, 2020, June 14, 2022, and June 28, 2024. This amendment will extend the contract until June 30, 2026. No additional amount is being requested with this amendment. The total contract value not to exceed is \$129,000.00 since its original contract as follows:

Original Contract \$6,000.00

1st Amendment \$37,000.00

2nd Amendment \$43,000.00

3rd Amendment \$43,000.00

4th Amendment \$0

Total: \$129,000.00

**LAST CONTRACT AMOUNT OR N/A:**

4th Amendment \$0

**CONTRACT HISTORY (Describe all amendments and previous contracts):**

4 amendments previously

**STRATEGIC PLAN GOALS: 1. Operational Development & Excellence**

Yes

**STRATEGIC PLAN GOALS: 2. Planning And Sustainable Growth**

Yes

**STRATEGIC PLAN GOALS: 3. Technology**

Yes

**STRATEGIC PLAN GOALS: 4. Community Engagement**

No

**STRATEGIC PLAN GOALS: 5. Health & Safe Community**

No

**BUDGETED:**

Yes

**BUDGET ADJUSTMENT NEEDED:**

No

**SOURCE OF FUNDING:**

N/A

**UNFUNDED MANDATE:**

N/A

**SBC BUDGET LINE ITEM NUMBER:**

101.65.1265.1000.619.222

**CURRENT FY COST:**

0 (not expected to need contract increase until next FY)

**STAFF RECOMMENDATION:**

Staff recommends that the Board of Supervisors Approve contract Amendment #5 with TruePoint Solutions, LLC., for Accela support services as assigned, with no additional amount, extending the contract until June 30, 2026.

**ATTACHMENTS:**

[Amendment #5 - TruePoint Solutions](#)