



**SAN BENITO COUNTY
AGENDA ITEM
TRANSMITTAL FORM**

Dom Zanger
District No. 1
Vice-Chair

Kollin Kosmicki
District No. 2
Chair

Mindy Sotelo
District No. 3

Angela Curro
District No. 4

Ignacio Velazquez
District No. 5

Item Number: 3.3

MEETING DATE: 06/24/2025

DEPARTMENT: RESOURCE MANAGEMENT AGENCY

AGENDA ITEM PREPARER: Stephanie Reck

DEPT HEAD/DIRECTOR: Abraham Prado

SUBJECT:

RESOURCE MANAGEMENT AGENCY - A. PRADO, DIRECTOR OF PLANNING AND BUILDING

Receive presentation and review amendments to the Procedures for the Transaction of Business for Planning Commissioners and adopt the Resolution adopting the amendments to the Procedures for the Transaction of Business for Planning Commissioners, and provide staff direction if desired.

SBC FILE NUMBER: 790.2

AGENDA SECTION:

REGULAR AGENDA

BACKGROUND/SUMMARY:

Previous revisions passed and adopted by the San Benito County Planning Commission on October 21, 2009 by Resolution 2009-09, June 2, 2010 by Resolution 2010-06, August 17, 2011 by Resolution 2011-07, and March 20, 2019 by Resolution 2019-04 A, and 2023-16.

Amendments include but are not limited to clarifications for procedures and rules for public testimony, remote teleconference is provided as a courtesy and the meeting will continue if the remote feature fails, and added approval of of the amended procedures by the Board of Supervisors pursuant to Cal Gov. Code § 65102.

RESOLUTION OR ORDINANCE NEEDED FOR THIS ITEM:

Yes

CONTRACT NEEDED FOR THIS ITEM:

No

RFP AND BID HISTORY:

N/A

LAST CONTRACT AMOUNT OR N/A:

N/A

CONTRACT HISTORY (Describe all amendments and previous contracts):

N/A

STRATEGIC PLAN GOALS: 1. Operational Development & Excellence

Yes

STRATEGIC PLAN GOALS: 2. Planning And Sustainable Growth

No

STRATEGIC PLAN GOALS: 3. Technology

No

STRATEGIC PLAN GOALS: 4. Community Engagement

Yes

STRATEGIC PLAN GOALS: 5. Health & Safe Community

No

BUDGETED:

N/A

BUDGET ADJUSTMENT NEEDED:

N/A

SOURCE OF FUNDING:

N/A

UNFUNDED MANDATE:

N/A

SBC BUDGET LINE ITEM NUMBER:

N/A

CURRENT FY COST:

N/A

STAFF RECOMMENDATION:

Receive presentation and review amendments to the Procedures for the Transaction of Business for Planning Commissioners and adopt the Resolution adopting the amendments to the Procedures for the Transaction of Business for Planning Commissioners, and provide staff direction if desired.

ATTACHMENTS:

[Resolution - Procedures for Transaction of Business for Planning Commissioners](#)

[Attachment A - Redline Edits](#)

[Planning Commission Resolution No. 2025-09 - Executed](#)