



SAN BENITO COUNTY AGENDA ITEM TRANSMITTAL FORM

Dom Zanger
District No. 1

Kollin Kosmicki
District No. 2

Mindy Sotelo
District No. 3
Vice-Chair

Angela Curro
District No. 4
Chair

Bea Gonzales
District No. 5

Item Number: 2.3

MEETING DATE: 01/16/2024

DEPARTMENT: BOARD OF SUPERVISORS

AGENDA ITEM PREPARER: Dulce Alonso

DEPT HEAD/DIRECTOR: Ray Espinosa

SUBJECT:

BOARD OF SUPERVISORS

Approve Budget Adjustment for Appropriation of \$50,000.00 transferring funds from the General Fund Contingency Reserve to the disaster recovery budget relating to \$50,000.00 to the Community Food Bank for providing food assistance to those impacted by the FY 22/23 storms and delegate authority to CAO to process payment of \$50,000.00 to Community Food Bank. (4/5 Vote Required)
SBC FILE NUMBER: 156

AGENDA SECTION:

CONSENT AGENDA

BACKGROUND/SUMMARY:

The storms and floods caused severe damage to many homes, causing the displacement of families. A total of 15 families received ongoing support, were contacted 3-5 times per week, and utilized resources from local organizations, housing resources, and other assistance as needed. At the Board of Supervisors Retreat on February 21, 2023, The board of supervisors approved expenditures in response to the FY 22/23 Floods to assist residents that were impacted. Unanimously, they approved the purchase of the RV's, supported a 6-month time frame for the families to live in the RV's, provided security deposit and first month's rent for the displaced families, pushed for a FEMA Resolution, and approved the Budget Adjustment per staff recommendation.

The \$50,000.00 allocation to the Community Food Bank of San Benito County was not executed in FY

22/23 and was not budgeted for in FY 23/24. Typically, the vendor will send the county an invoice for the services; one was not received in FY 22/23. As the allocation was not issued in the FY 22/23 budgetary year, an augmentation is required to rectify the situation and allocate \$50,000 for the Community Food Bank in this budgetary cycle of FY 23/24. Attached is the staff report from the FY 2022-23 board retreat and the new budget adjustment for consideration.

Staff is recommending that the Board of Supervisors delegate authority to CAO or designee to process the invoice to pay Community Food Bank \$50,000.00.

RESOLUTION OR ORDINANCE NEEDED FOR THIS ITEM:

No

CONTRACT NEEDED FOR THIS ITEM:

No

CONTRACT AND RFP HISTORY:

Not Applicable

LAST CONTRACT AMOUNT OR N/A:

N/A

STATE IF THIS IS A NEW CONTRACT/ HOW MANY PAST AMENDED CONTRACTS/ OR N/A:

N/A

STRATEGIC PLAN GOALS: 1. Operational Development & Excellence

No

STRATEGIC PLAN GOALS: 2. Planning And Sustainable Growth

Yes

STRATEGIC PLAN GOALS: 3. Technology

No

STRATEGIC PLAN GOALS: 4. Community Engagement

Yes

STRATEGIC PLAN GOALS: 5. Health & Safe Community

Yes

BUDGETED:

No

BUDGET ADJUSTMENT NEEDED:

Yes

SOURCE OF FUNDING:

General Fund

UNFUNDED MANDATE:

No

SBC BUDGET LINE ITEM NUMBER:

101.15.1047.1000.630.119

CURRENT FY COST:

\$100,000.00

STAFF RECOMMENDATION:

1. Approve Budget Adjustment for Request for Appropriation of \$50,000.00 transferring funds from the General Fund Contingency Reserve to the Community Food Bank for providing food assistances to those impacted by the storms (4/5 Vote Required).
2. Delegate authority to CAO or designee to process the invoice to pay Community Food Bank \$50,000.00.

BOARD ACTION RESULTS:

1. Approved Budget Adjustment per staff recommendation. (5/0 vote)
2. Delegated authority to CAO per staff recommendation. (5/0 vote)

ATTACHMENTS:

[Budget Adjustment GF Contingency to 1047](#)

[food bank BOS 3.14.23 item #2.5](#)

[foodbank invoice #64574](#)

[Fully Executed Budget Adjustment - GF to Community Food Bank](#)