



**SAN BENITO COUNTY  
AGENDA ITEM  
TRANSMITTAL FORM**

Dom Zanger  
District No. 1

Kollin Kosmicki  
District No. 2

Mindy Sotelo  
District No. 3  
Vice-Chair

Angela Curro  
District No. 4  
Chair

Bea Gonzales  
District No. 5

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**Item Number: 1.37**

**MEETING DATE:** 06/18/2024

**DEPARTMENT:** RESOURCE MANAGEMENT AGENCY

**AGENDA ITEM PREPARER:** Kevin Kimura

**DEPT HEAD/DIRECTOR:** Steve Loupe

**SUBJECT:**

**RESOURCE MANAGEMENT AGENCY – S. LOUPE, PUBLIC WORKS ADMINISTRATOR**

Approve budget adjustment to increase appropriations budget by \$250,000.00 for Public Works Road Maintenance due to an increase cost for fuel. This is to be funded by salary/benefits savings realized of more than \$900,000.00 and not by any inter-department fund transfer. (4/5 Vote Required)  
SBC FILE NUMBER: 105

**AGENDA SECTION:**

CONSENT AGENDA

**BACKGROUND/SUMMARY:**

The Road Maintenance department supplies fuel to County department vehicles. In the past, the accounting practice has been to net charge-outs to other departments against the cost of fuel purchases. In the last year, the accounting policy was revised to recognize these inter-department fuel charges to a revenue account. The budget for the current year did not reflect that change in accounting policy and so the Road Maintenance fuel appropriations this year was budgeted at a reduced amount by approximately \$250,000.00, which was the estimated charge-outs to County departments for fuel usage. The request to increase appropriations by \$250,000.00 is to enable fiscal operations for the remainder of the current fiscal year.

**RESOLUTION OR ORDINANCE NEEDED FOR THIS ITEM:**

No

**CONTRACT NEEDED FOR THIS ITEM:**

No

**LAST CONTRACT AMOUNT OR N/A:**

N/A

**STATE IF THIS IS A NEW CONTRACT/ HOW MANY PAST AMENDED CONTRACTS/ OR N/A:**

N/A

**STRATEGIC PLAN GOALS: 1. Operational Development & Excellence**

No

**STRATEGIC PLAN GOALS: 2. Planning And Sustainable Growth**

Yes

**STRATEGIC PLAN GOALS: 3. Technology**

No

**STRATEGIC PLAN GOALS: 4. Community Engagement**

No

**STRATEGIC PLAN GOALS: 5. Health & Safe Community**

No

**BUDGETED:**

No

**BUDGET ADJUSTMENT NEEDED:**

Yes

**SOURCE OF FUNDING:**

Non-general Fund

**UNFUNDED MANDATE:**

N/A

**SBC BUDGET LINE ITEM NUMBER:**

210.70.2010.1000.619.154 SERVICES SUPPLIES MAINTENANCE OF EQUIP GAS, FUEL

**CURRENT FY COST:**

\$250,000.00

**STAFF RECOMMENDATION:**

Approve budget adjustment to increase appropriations budget by \$250,000.00 for Public Works Road Maintenance due to an increase cost for fuel. This is to be funded by salary/benefits savings realized of more than \$900,000.00 and not by any inter-department fund transfer. (4/5 Vote Required)

**BOARD ACTION RESULTS:**

Approved Budget Adjustment per staff recommendation. (5/0 vote)

**ATTACHMENTS:**

[BOS 060424 \\$250K TRF PLANNING TO ROAD MAINT RVSN 052224 signed Fully Executed Budget Adj - TRF Planning to Road](#)