



**SAN BENITO COUNTY
AGENDA ITEM
TRANSMITTAL FORM**

Dom Zanger
District No. 1

Kollin Kosmicki
District No. 2

Mindy Sotelo
District No. 3
Chair

Angela Curro
District No. 4
Vice-Chair

Bea Gonzales
District No. 5

Item Number: 1.1

MEETING DATE: 05/23/2023

DEPARTMENT: ASSESSOR

AGENDA ITEM PREPARER: Tom Slavich

DEPT HEAD/DIRECTOR: Tom Slavich

SUBJECT:

ASSESSOR'S OFFICE - T. SLAVICH

Approve maintenance agreement with Megabyte Systems, Inc. for the Megabyte Property Tax System at a cost not to exceed \$163,740.00 with a term from July 1, 2023 through June 30, 2024.

SBC FILE NUMBER: 7

AGENDA SECTION:

CONSENT AGENDA

BACKGROUND/SUMMARY:

Attached is the maintenance agreement with Megabyte Systems for your review and consideration. The agreement covers MPTS Property Tax System Maintenance and Support including SQL Server Database Support, Web Access, and Online Business Property Filing System along with Maintenance & Support. The Megabyte Property Tax System is used by the Assessor, Tax Collector, and Auditor for the property tax software application. Upon approval of the maintenance agreement the cost is not to exceed \$163,740 and will be recognized in the proposed FY 2023/24 Budget. This maintenance agreement is budgeted and is a general fund cost.

RESOLUTION OR ORDINANCE NEEDED FOR THIS ITEM:

No

CONTRACT NEEDED FOR THIS ITEM:

Yes

CONTRACT AND RFP HISTORY:

This is an annual contract for Megabyte Property Tax System. This year's cost increased nearly \$7800 due to a 5% CPI (which represents a reduction of 1.5% on the Pacific Cities and US City Average CPI for December 2022).

LAST CONTRACT AMOUNT OR N/A:

\$155,943

STATE IF THIS IS A NEW CONTRACT/ HOW MANY PAST AMENDED CONTRACTS/ OR N/A:

New contract for this coming fiscal year.

STRATEGIC PLAN GOALS: 1. Operational Development & Excellence

Yes

STRATEGIC PLAN GOALS: 2. Planning And Sustainable Growth

No

STRATEGIC PLAN GOALS: 3. Technology

Yes

STRATEGIC PLAN GOALS: 4. Community Engagement

No

STRATEGIC PLAN GOALS: 5. Health & Safe Community

No

BUDGETED:

Yes

BUDGET ADJUSTMENT NEEDED:

No

SOURCE OF FUNDING:

General Fund

UNFUNDED MANDATE:

N/A

SBC BUDGET LINE ITEM NUMBER:

619.250

CURRENT FY COST:

\$155,943

STAFF RECOMMENDATION:

It is recommended that the Board of Supervisors:
Approve the maintenance agreement with Megabyte Systems Inc. for the Megabyte Property Tax System at a cost not to exceed \$163,740 with a term from July 1, 2023 - June 30, 2024.

BOARD ACTION RESULTS:

Approved agreement per staff recommendation. (5/0 vote)

ATTACHMENTS:

[Contract](#)

[Fully Executed Megabyte Systems Inc Contract](#)