



**SAN BENITO COUNTY
AGENDA ITEM
TRANSMITTAL FORM**

Dom Zanger
District No. 1
Vice-Chair

Kollin Kosmicki
District No. 2
Chair

Mindy Sotelo
District No. 3

Angela Curro
District No. 4

Ignacio Velazquez
District No. 5

Item Number: 1.9

MEETING DATE: 06/24/2025

DEPARTMENT: BEHAVIORAL HEALTH

AGENDA ITEM PREPARER: Noelle Magner-Figueroa

DEPT HEAD/DIRECTOR: Dana Edgull

SUBJECT:

BEHAVIORAL HEALTH DEPARTMENT - D. EDGULL

Approve Amendment No. 1 with Level 1 Private Security to extend the term of the current contract through October 31, 2025, for unarmed security guard services for San Benito County Behavioral Health department premises to allow the department time to issue a formal RFP and authorize chair to sign.
SBC FILE NUMBER: 810

AGENDA SECTION:

CONSENT AGENDA

BACKGROUND/SUMMARY:

Per the direction of the San Benito County Board of Supervisors at their May 20, 2025 board meeting the Behavioral Health department is requesting a 4-month term extension to the current Level 1 Private Security contract. San Benito County Behavioral Health has had a contract in place for the past fiscal year with Level 1 Private Security where there has been an unarmed guard on the premises to ensure safety of staff, clients and individuals who frequent the department, and this extension will allow security services to be provided while the department issues an RFP for ongoing security needs.

Behavioral Health staff is currently gathering historical information, industry standards, and cost analysis requested by the Board while simultaneously issuing a formal RFP for security.

Staff plan to issue the formal RFP by August 1st. Goal is to award a contract for onsite security by November 1, 2025 to the entity that scores the highest and is determined to be the best option for the county via the RFP.

Staff will provide the Board of Supervisors a detailed analysis of all historical information, industry

standards, and cost breakdown as requested at the August 12, 2025, meeting.

RESOLUTION OR ORDINANCE NEEDED FOR THIS ITEM:

No

CONTRACT NEEDED FOR THIS ITEM:

Yes

RFP AND BID HISTORY:

There has been one previous contract. This would be the first amendment to the original contract.

There is no RFP history. Per the Board of Supervisors request, Behavioral Health will issue an RFP and award and execute a new contract by November 1, 2025.

LAST CONTRACT AMOUNT OR N/A:

\$166,400 .

CONTRACT HISTORY (Describe all amendments and previous contracts):

There has been one previous contract. This would be the first amendment to the original contract.

A total of \$103,422.50 spent of the original contract total of \$166,400. This is a fee for service contract.

STRATEGIC PLAN GOALS: 1. Operational Development & Excellence

Yes

STRATEGIC PLAN GOALS: 2. Planning And Sustainable Growth

No

STRATEGIC PLAN GOALS: 3. Technology

No

STRATEGIC PLAN GOALS: 4. Community Engagement

No

STRATEGIC PLAN GOALS: 5. Health & Safe Community

Yes

BUDGETED:

Yes

BUDGET ADJUSTMENT NEEDED:

No

SOURCE OF FUNDING:

Non-general Fund

UNFUNDED MANDATE:

N/A

SBC BUDGET LINE ITEM NUMBER:

228.90.2520.1000.619.224; 230.90.2540.1000.619.224

CURRENT FY COST:

\$103,422.50

STAFF RECOMMENDATION:

1. Approve Amendment No. 1 with Level 1 Private Security to extend the term of the contract through October 31, 2025, for unarmed security guard services for San Benito County Behavioral Health department premises, to allow the department time to issue a formal RFP; and
2. Authorize chair to sign.

ATTACHMENTS:

[Amendment #1 - Level 1 Private Security BH](#)