



**SAN BENITO COUNTY
AGENDA ITEM
TRANSMITTAL FORM**

Betsy Dirks
District No. 1

Kollin Kosmicki
District No. 2
Vice Chair

Peter Hernandez
District No. 3
Chair

Bob Tiffany
District No. 4

Bea Gonzales
District No. 5

Item Number: 2.11

MEETING DATE: 09/27/2022

DEPARTMENT: RESOURCE MANAGEMENT AGENCY

AGENDA ITEM PREPARER: Kevin Kimura

DEPT HEAD/DIRECTOR: Steve Loupe

SUBJECT:

RESOURCE MANAGEMENT AGENCY - S. LOUPE ASSISTANT DIRECTOR - PUBLIC WORKS

Approve contract with Cascade Software Systems, a subsidiary of Valsoft Inc., for maintenance and system services regarding the WINCAMS road accounting software, for a three-year term, for a total contract amount not to exceed \$103,866.23 (\$34,215.08 for FY 2022-23, \$34,619.38 for FY 2023-24, and \$35,031.77 for FY 2024-25).

SBC FILE NUMBER: 105

AGENDA SECTION:

CONSENT AGENDA

BACKGROUND/SUMMARY:

WINCAMS is used to report all road project expenditures. This maintenance contract provides support for technical questions, configuration, annual updates and trouble shooting. The State annually reviews all road transactions recorded in WINCAMS to determine whether the County is in compliance with required financial reporting of road transactions. Funding is provided through State highway use taxes. The maintenance cost is budgeted in the current year. Non-compliance could potentially result in reduced Federal and State funding for the County's road works. This is for a three year maintenance contract.

RESOLUTION OR ORDINANCE NEEDED FOR THIS ITEM:

No

CONTRACT NEEDED FOR THIS ITEM:

Yes

CONTRACT AND RFP HISTORY:

The original maintenance contract was executed in 1998. This contract clarifies that updated rates included on the annual maintenance invoices include adjustments for increases in the annual consumer price index for workers.

LAST CONTRACT AMOUNT OR N/A:

n/a

STATE IF THIS IS A NEW CONTRACT/ HOW MANY PAST AMENDED CONTRACTS/ OR N/A:

This is a new contract. The original maintenance contract was executed in 1998.

STRATEGIC PLAN GOALS: 1. Operational Development & Excellence

Yes

STRATEGIC PLAN GOALS: 2. Planning And Sustainable Growth

Yes

STRATEGIC PLAN GOALS: 3. Technology

Yes

STRATEGIC PLAN GOALS: 4. Community Engagement

No

STRATEGIC PLAN GOALS: 5. Health & Safe Community

No

BUDGETED:

Yes

BUDGET ADJUSTMENT NEEDED:

No

SOURCE OF FUNDING:

Non-general Fund

UNFUNDED MANDATE:

N/A

SBC BUDGET LINE ITEM NUMBER:

210.70.2010.1000.619.144

CURRENT FY COST:

\$34,215.08

STAFF RECOMMENDATION:

Respectfully request that the Board approve the contract with Cascade Software Systems, a subsidiary of Valsoft Inc., for maintenance and system services regarding the WINCAMS road accounting software, for a three-year term, for a total contract amount not to exceed \$103,866.23 (\$34,215.08 for FY 2022-23, \$34,619.38 for FY 2023-24, and \$35,031.77 for FY 2024-25) and authorize the Board Chair to sign it.

BOARD ACTION RESULTS:

Approved contract per staff recommendation. (4/0 vote, Hernandez - Absent)

ATTACHMENTS:

[Contract - Maint. & Syst. Serv's for WinCAMS Cost Acctg. Software \(Cascade\)](#)