



**SAN BENITO COUNTY
AGENDA ITEM
TRANSMITTAL FORM**

Dom Zanger
District No. 1

Kollin Kosmicki
District No. 2

Mindy Sotelo
District No. 3
Vice-Chair

Angela Curro
District No. 4
Chair

Bea Gonzales
District No. 5

Item Number: 1.12

MEETING DATE: 02/06/2024

DEPARTMENT: RESOURCE MANAGEMENT AGENCY

AGENDA ITEM PREPARER: Linda Young

DEPT HEAD/DIRECTOR: Steve Loupe

SUBJECT:

RESOURCE MANAGEMENT AGENCY – S. LOUPE, PUBLIC WORKS ADMINISTRATOR

Approve Budget Adjustments to add \$4,000.00 for Santa Ana/Holliday Estates (CSA #16) and \$81,000.00 for Santana Ranch (CFD 2015-01) to their Services and Supplies Budget due to higher than anticipated landscape maintenance and outside consultant costs. The proposed expenditure increases will be covered by the current year's benefit assessment fees for each CSA/CFD. (4/5 vote required)
SBC FILE NUMBER: 575

AGENDA SECTION:

CONSENT AGENDA

BACKGROUND/SUMMARY:

CSA Santana Ana/Holliday Estates and CFD Santana Ranch incurred higher than anticipated landscape maintenance costs from outside consulting services to assist the County with determining annual benefit assessment fees to levy, current year's appropriations budget balances do not appear to be adequate for the remaining Fiscal Year. RMA proposes increasing CSA 16's budgeted appropriations by a total of \$4,000.00 and CFD's budget appropriations by a total of \$81,000.00, which will be covered by their benefit fee revenue collected.

RESOLUTION OR ORDINANCE NEEDED FOR THIS ITEM:

N/A

CONTRACT NEEDED FOR THIS ITEM:

N/A

CONTRACT AND RFP HISTORY:

N/A

LAST CONTRACT AMOUNT OR N/A:

N/A

STATE IF THIS IS A NEW CONTRACT/ HOW MANY PAST AMENDED CONTRACTS/ OR N/A:

N/A

STRATEGIC PLAN GOALS: 1. Operational Development & Excellence

No

STRATEGIC PLAN GOALS: 2. Planning And Sustainable Growth

Yes

STRATEGIC PLAN GOALS: 3. Technology

No

STRATEGIC PLAN GOALS: 4. Community Engagement

No

STRATEGIC PLAN GOALS: 5. Health & Safe Community

No

BUDGETED:

No

BUDGET ADJUSTMENT NEEDED:

Yes

SOURCE OF FUNDING:

Non-general Fund

UNFUNDED MANDATE:

N/A

SBC BUDGET LINE ITEM NUMBER:

270.70.3110 & 271.70.3400 GL ACCOUNT 619 SERVICES AND SUPPLIES

CURRENT FY COST:

\$25,000.00

STAFF RECOMMENDATION:

Staff respectfully recommends that the Board of Supervisors approve Budget Adjustment to:

1) Add \$4,000.00 to Santana Ana/Holliday Estates (CSA #16) to the CSA's budgeted appropriations for Service and Supplies account (4/5 vote required); and

2) Add \$81,000.00 to CFD Santana Ranch (CFD 2015-01) to the CFD's budgeted appropriations for Service and Supplies account. (4/5 vote required)

BOARD ACTION RESULTS:

Approved budget adjustment per staff recommendation. (5/0 vote)

ATTACHMENTS:

[Budget Adjustment - Holliday Estate & Santana Ranch](#)

[Fully Executed Budget Adj - Holliday Estate & Santana Ranch](#)