



**SAN BENITO COUNTY
AGENDA ITEM
TRANSMITTAL FORM**

Dom Zanger
District No. 1
Vice-Chair

Kollin Kosmicki
District No. 2
Chair

Mindy Sotelo
District No. 3

Angela Curro
District No. 4

Ignacio Velazquez
District No. 5

Item Number: 1.2

MEETING DATE: 08/12/2025

DEPARTMENT: AGRICULTURAL COMMISSIONER

AGENDA ITEM PREPARER: Lisa Zavala

DEPT HEAD/DIRECTOR: Ken Griffin

SUBJECT:

AGRICULTURAL COMMISSIONER- K. GRIFFIN, ACTING AGRICULTURAL COMMISSIONER

Approve State Contract #25-0208-000-SA with California Department of Food and Agriculture (CDFA) for Organic Registration and inspection activities, from July 1, 2025, through June 30, 2026, for a total contract value of \$4,730.00 and authorize the Agricultural Commissioner/Sealer to sign the contract. Agreement retroactive to July 1, 2025, due to the Organic Inspections Agreement FY 25/26 being received from the California Department of Food and Agriculture on June 17, 2025, for execution. SBC FILE NUMBER: 1.1

AGENDA SECTION:

CONSENT AGENDA

BACKGROUND/SUMMARY:

The California Department of Food and Agriculture (CDFA) wishes to contract with County of San Benito to perform activities according to the California Organic Foods Act. The work includes registration, inspections, sampling and complaint investigations. The funding is sufficient to cover our costs. The anticipated revenue has been budgeted in the Agricultural Commissioner's Budget for FY 2025/2026. Work will be performed by current regular and seasonal staff.

The Organic Inspections Agreement of \$4,730.00 is a total of reimbursable funding allowed. Our department invoices CDFA monthly for expenditures incurred for the program.

The Agreement is retroactive to July 1, 2025, due to the Organic Inspections Agreement FY 25/26 being received from the California Department of Food and Agriculture on June 17, 2025, for execution.

RESOLUTION OR ORDINANCE NEEDED FOR THIS ITEM:

No

CONTRACT NEEDED FOR THIS ITEM:

Yes

RFP AND BID HISTORY:

July 1, 2024, through June 30, 2025, Approval of Contract 24-0109-000-SA in the amount of \$4,730.00.
July 1, 2023, through June 30, 2024, Approval of Contract 23-0100-000-SA for the amount of \$4,730.00
July 1, 2022 through June 30, 2023, Approval of Contract 22-0400-000-SA for the amount of \$4,730.00.
July 1, 2021 through 6/30/22 Approval of Contract 21-0241-000-SA for the amount of \$4,730.00.
July 1, 2020 through 6/30/21 Approval of Contract 20-0215-000-SA for the amount of \$4,850.00.
July 1, 2019 through 6/30/20 Approval of Contract 19-0115-000-SA for the amount of \$4,700.00.
July 1, 2018 through 6/30/19 Approval of Contract 18-0195-000-SA for the amount of \$5,960.00.

LAST CONTRACT AMOUNT OR N/A:

\$4,730.00

CONTRACT HISTORY (Describe all amendments and previous contracts):

New Fiscal Year 2025, through June 30, 2026; for a total contract value of \$4,730.00, the county has had an annual contract with the California Department of Food and Agriculture since FY 2018/2019

STRATEGIC PLAN GOALS: 1. Operational Development & Excellence

No

STRATEGIC PLAN GOALS: 2. Planning And Sustainable Growth

No

STRATEGIC PLAN GOALS: 3. Technology

No

STRATEGIC PLAN GOALS: 4. Community Engagement

No

STRATEGIC PLAN GOALS: 5. Health & Safe Community

Yes

BUDGETED:

Yes

BUDGET ADJUSTMENT NEEDED:

No

SOURCE OF FUNDING:

Non-general Fund

UNFUNDED MANDATE:

No

SBC BUDGET LINE ITEM NUMBER:

101.60.1250.1000.562.003 Charges for Services Agricultural Serv-Organic Crops

CURRENT FY COST:

\$5,037.18

STAFF RECOMMENDATION:

1. Approve State Contract #25-0208-000-SA with California Department of Food and Agriculture (CDFA) for Organic Registration and inspection activities, from July 1, 2025, through June 30, 2026; for a total contract value of \$4,730.00; and
2. Authorize the Agricultural Commissioner/Sealer to sign the contract.

ATTACHMENTS:

[Organic Inspection Agreement #25-0208-000-SA](#)