



**SAN BENITO COUNTY
AGENDA ITEM
TRANSMITTAL FORM**

Dom Zanger
District No. 1

Kollin Kosmicki
District No. 2

Mindy Sotelo
District No. 3
Vice-Chair

Angela Curro
District No. 4
Chair

Bea Gonzales
District No. 5

Item Number: 2.22

MEETING DATE: 01/16/2024

DEPARTMENT: RESOURCE MANAGEMENT AGENCY

AGENDA ITEM PREPARER: Linda Young

DEPT HEAD/DIRECTOR: Steve Loupe

SUBJECT:

RESOURCE MANAGEMENT AGENCY – S. LOUPE, PUBLIC WORKS ADMINISTRATOR

Approve Budget Adjustments: 1) Transfer \$22,000.00 from Dunneville Estates (CSA #50) Road Maintenance Budget to Oak Creek (CSA #47) Landscape Budget due to higher than anticipated landscape maintenance and outside consultant costs; and 2) Transfer \$3,000.00 from CSA Admin Computer Hardware Budget to the CSA Admin Interfund Account for \$2,400.00 and \$600.00 to the CFD Interfund Account for CSA/CFD Fuel purchases from the Road Fund. The proposed expenditure increases will be covered by the current year's benefit assessment fees for each CSA/CFD. (4/5 vote required)

SBC FILE NUMBER: 575

AGENDA SECTION:

CONSENT AGENDA

BACKGROUND/SUMMARY:

CSA Oak Creek incurred higher than anticipated landscape maintenance costs from outside consulting services to assist the County with determining annual benefit assessment fees to levy. Oak Creek's current year's appropriations budget balances do not appear to be adequate for the remaining Fiscal Year. RMA proposes increasing CSA 47's budgeted appropriations by a total of \$22,000.00, which will be covered by their benefit fee revenue collected. The \$3,000.00 transfer from the CSA Admin Computer Hardware budget to the CSA and CFD Admin Interfund Accounts is for the cost of fuel purchases from the Road Fund.

RESOLUTION OR ORDINANCE NEEDED FOR THIS ITEM:

N/A

CONTRACT NEEDED FOR THIS ITEM:

N/A

CONTRACT AND RFP HISTORY:

N/A

LAST CONTRACT AMOUNT OR N/A:

N/A

STATE IF THIS IS A NEW CONTRACT/ HOW MANY PAST AMENDED CONTRACTS/ OR N/A:

N/A

STRATEGIC PLAN GOALS: 1. Operational Development & Excellence

No

STRATEGIC PLAN GOALS: 2. Planning And Sustainable Growth

Yes

STRATEGIC PLAN GOALS: 3. Technology

No

STRATEGIC PLAN GOALS: 4. Community Engagement

No

STRATEGIC PLAN GOALS: 5. Health & Safe Community

No

BUDGETED:

No

BUDGET ADJUSTMENT NEEDED:

Yes

SOURCE OF FUNDING:

Non-general Fund

UNFUNDED MANDATE:

N/A

SBC BUDGET LINE ITEM NUMBER:

271.70.3400/3405/3406 GL ACCOUNT 619.120 LANDSCAPE MAINTENANCE

CURRENT FY COST:

\$25,000.00

STAFF RECOMMENDATION:

Staff respectfully recommends that the Board of Supervisors approve Budget Adjustment to:

1) Transfer \$22,000.00 from Dunneville Estates (CSA #50) Road Maintenance Budget to Oak Creek (CSA #47) Landscape Budget due to higher than anticipated landscape maintenance and outside consultant costs; and

2) Transfer \$3,000.00 from CSA Admin Computer Hardware Budget to the CSA Admin Interfund Account for \$2,400.00 and \$600.00 to the CFD Interfund Account for CSA/CFD Fuel purchases from the Road Fund. (4/5 vote required)

BOARD ACTION RESULTS:

Approved the Budget Adjustment per staff recommendation. (5/0 vote)

ATTACHMENTS:

[Budget Adjustment CSA 50 and 47](#)

[Fully Executed Budget Adjustment - CSA 50 and 47](#)