



Website:

www.sanbenitocountyca.gov

BOARD MEMBERS:

DISTRICT 1 - Dom Zanger
DISTRICT 2 - Kollin Kosmicki
DISTRICT 3 - Mindy Sotelo
DISTRICT 4 - Angela Curro
DISTRICT 5 - Ignacio Velazquez

COUNTY ADMINISTRATIVE OFFICER:
Esperanza Colio Warren

COUNTY COUNSEL:
Gregory Priamos

CLERK OF THE BOARD:
Vanessa Delgado

**Agenda Item
Regular Meeting of the
Board of Supervisors
Tuesday, October 14, 2025**

Item Number: 1.4

MEETING DATE: 10/14/2025

DEPARTMENT: BOARD OF SUPERVISORS

AGENDA ITEM PREPARER: Gracie Rodriguez

DEPT HEAD/DIRECTOR: Esperanza Colio Warren

SUBJECT:

BOARD OF SUPERVISORS

1. Approve the Certification Statement regarding the composition of the Local Planning Council (LPC) membership, and
2. Delegate authority to the Chair to sign the Certification Statement on behalf of the Board of Supervisors.

SBC FILE NUMBER: 119

AGENDA SECTION:

CONSENT AGENDA

BACKGROUND/SUMMARY:

The California State Department of Education requests verification from authorized representatives of the San Benito County Board of Supervisors, the County Superintendent of Schools, and the Local Child Care Planning Council (LPC) Chairperson. This verification process demonstrates that current appointed members (listed on the CD-3020 form) meet the mandated council representation categories and that a good faith effort has been made to ensure that the ethnic, racial, and geographic composition of the LPC is reflective of the population. The attached Certification Statement Regarding Composition of LPC Membership was reviewed and approved at the LPC public meeting on August 13, 2025.

The LPC was formed in 1991 by **AB 1241** stating that each county in California shall have an LPC to identify proprieties for the allocation of the Child Care & Development Block Grant (CCDBG). It is governed by **WIC Code 10485**

It is funded and provided oversight by the California Department of Social Services, Child Care and Development Division, and each of the 58 counties in the state of California has an LPC.

For detail information please visit the following link: There are currently [LPCs representing each county in California](#). (See [WIC sections 10480 and 10485-10487](#))

LPC Mission

The primary mission of the Local Child Care and Development Planning Councils (LPCs) is to plan for child care and development services based on the needs of families in the local community. LPCs are intended to serve as a forum to address the child care needs of all families in the community for all types of child care, both subsidized and non-subsidized.

LPC Stakeholders and Members

LPC Membership consists of the following 5 categories:

20% Community Representatives: person or agency that provides child care and development services, but is not a child care provider

20% Child Care Consumer

20% Child Care Provider

20% Public Agencies: a local education agency (LEA), city representative, or publicly funded agency

20% Public Members: Appointed at the discretion of the LPC

For more information about LPCs, please contact the Child Care and Development Division, at 916-651-5382, or by e-mail at LPC@dss.ca.gov.

LPC Responsibilities

- Prepare a Comprehensive, Countywide Child Care Plan
- Child Care Needs Assessment: Conduct an assessment of child care needs in the county no less than once every five years.
- Zip Code Priorities
- Voluntary Temporary Transfer of Funds (VTTF) Process
- Quality Counts California Workforce Pathways Grant
- Other Early Learning Initiatives, Projects, and Partnerships

A recruitment flyer for open positions was publicized at the YMCA, First 5 of San Benito, and public announcements were made at the Child Abuse Prevention Council of San Benito County (CAPC) meetings. An LPC application form was also made available.

For more information about LPCs, please contact the Child Care and Development Division, at 916-651-5382, or by e-mail at LPC@dss.ca.gov.

FISCAL IMPACT:

No fiscal impact to the County.

STAFF RECOMMENDATION:

1. Approve Certification Statement regarding the composition of the Local Planning Council (LPC) membership;
2. Delegate authority to the Chair to sign the Certification Statement on behalf of the Board of Supervisors.

ATTACHMENTS:

[Agenda Fact Sheet - Certification Statement of LPC](#)
[Certification Statement LPC Memberships - Redacted](#)
[LPC Recruitment Flyer Eng-Spa 3-26-25](#)