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Esperanza Colio Warren

COUNTY COUNSEL:
Gregory P Priamos

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Vanessa Delgado

Agenda Item
Regular Meeting of the
Board of Supervisors
Tuesday, August 25, 2026

Item Number: 1.6

MEETING DATE: 08/25/2026
DEPARTMENT: COUNTY EXECUTIVE OFFICE
AGENDA ITEM PREPARER: Gracie Rodriguez
DEPT HEAD/DIRECTOR: Esperanza Colio Warren

SUBJECT:

COUNTY EXECUTIVE OFFICE - E. COLIO WARREN

Ratify agreement with OpenGov, Inc. for Budgeting and Planning Expert Services Accelerate in the amount of \$40,535.75 for a 12-month term beginning August 4, 2026, through August 3, 2027, to provide implementation support, training, and budget rollover services that complement the County's existing OpenGov Budgeting & Planning subscription of \$118,077.75, for a combined cost of \$158,613.50.
SBC FILE NUMBER: 119

AGENDA SECTION:

CONSENT AGENDA

BACKGROUND/SUMMARY:

On September 10, 2024, the Board of Supervisors approved a three-year agreement with OpenGov for the County's Budgeting & Planning platform for the period of October 1, 2024, through September 30, 2027. The platform supports budget development, workforce planning, management reporting, and budget publication.

As staff prepared for the FY 2026-27 budget cycle, the County evaluated options for ongoing technical support. During the past year, the County experienced staff turnover, resulting in the remaining staff assuming responsibility for administering the OpenGov Budgeting & Planning platform. Because system administration had historically been concentrated among a limited number of employees, institutional knowledge was limited, and new staff required additional training and technical support to effectively

navigate and administer the platform. The Accelerate Expert Services package will help build internal expertise, support knowledge transfer, and ensure continuity of budget operations.

The Accelerate package provides access to OpenGov's professional services team and subject-matter experts, and includes specialized consulting services designed to support the County throughout the annual budget process. Based on the County's operational needs, the recommended services include annual Budget Refresher Training, consisting of technical reviews, refresher training for budget users, new administrator training, and report training, as well as Budget Rollover assistance, including setup for the new budget year, Workforce Planner, operating and capital budgets, Budget Book publication, and a review of budget-cycle best practices. These services are intended to improve staff proficiency, support continuity during each budget cycle, and ensure the County continues to leverage the full capabilities of the OpenGov Budgeting & Planning platform.

The Agreement provides for one year of expert services for a 12-month term, beginning on August 4, 2026, and ending on August 3, 2027, for an amount of \$40,535.75. To avoid service interruptions during the budget cycle, the County Executive Officer executed the Agreement. Staff is requesting that the Board ratify the Agreement with OpenGov, Inc for Budget expert services.

FISCAL IMPACT:

The County's existing OpenGov Budgeting & Planning subscription increases from \$112,455.00 to \$118,077.75 for the period of October 1, 2026, through September 30, 2027, in accordance with the Board-approved subscription agreement. The proposed Accelerate Expert Services Agreement provides one year of expert services for \$40,535.75, beginning on August 4, 2026, and ending on August 3, 2027. The combined cost of the OpenGov subscription and Expert Services is \$158,613.50.

Funding for the OpenGov Budgeting & Planning subscription and the Accelerate Expert Services Agreement has been included within the FY 2026-27 County Executive (Administrative) Office budget (101.15.1015.1000). While the Software License (619.134) account funds multiple software-related services, staff anticipate that the costs associated with the Expert Services Agreement can be managed within the department's overall approved budget. Should adjustments between expenditure accounts become necessary during the fiscal year, they will be addressed through the County's normal budget monitoring process.

STAFF RECOMMENDATION:

Ratify agreement with OpenGov, Inc. for Budgeting and Planning Expert Services Accelerate in the amount of \$40,535.75 for a 12-month term beginning August 4, 2026, through August 3, 2027, to provide implementation support, training, and budget rollover services that complement the County's existing OpenGov Budgeting & Planning subscription of \$118,077.75, for a combined cost of \$158,613.50.

ATTACHMENTS:

[Agenda Fact Sheet - OpenGov.Inc. Budgeting and Planning Services](#)
[County of San Benito - Expert Services Budgeting Order Form \(12mo\)](#)
[Terms of Service OpenGov](#)

County of San Benito - Expert Services Slide Deck
Budget Performance Report - FY27
CAO-PO-OpenGov-BudgetModule 10.1.24-9.30.27