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BOARD MEMBERS:

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**Agenda Item
Regular Meeting of the
Board of Supervisors
Tuesday, February 24, 2026**

COUNTY EXECUTIVE OFFICER:
Esperanza Colio Warren

COUNTY COUNSEL:
Gregory Priamos

CLERK OF THE BOARD:
Vanessa Delgado

Item Number: 1.6

MEETING DATE: 02/24/2026

DEPARTMENT: HUMAN RESOURCES

AGENDA ITEM PREPARER: Rose Justo

DEPT HEAD/DIRECTOR: Henie Ring

SUBJECT:

COUNTY EXECUTIVE OFFICE – E. COLIO WARREN

1. Adopt Resolution approving the San Benito County Salary Schedule, effective February 24, 2026, which reflects administrative revisions and previously authorized classification and salary changes.

2. Authorize Chair to sign.

SBC FILE NUMBER: 630

RESOLUTION NO.: 2026-19

AGENDA SECTION:

CONSENT AGENDA

BACKGROUND/SUMMARY:

California Code of Regulations (CCR) Section 570.5 establishes requirements for publicly available salary schedules and outlines the criteria necessary to ensure compliance with CCR and CalPERS regulations. The San Benito County Salary Schedule was last adopted by the Board on June 16, 2025.

A subsequent internal audit identified that the previously approved salary for the Senior Executive Advisor was inadvertently not formally included in the adopted Salary Schedule. This item represents an administrative correction only; no changes are proposed to the approved salary amount.

In addition, on January 15, 2026, the County Board of Supervisors (BOS) approved the transition of the County Administrative Officer to County Executive Officer. The Salary Schedule must now be updated to reflect the title change. Again, no changes are proposed to the already approved salary amount.

Lastly, on February 10, 2026, the BOS approved the addition of two new classifications with salary- Sheriff's Administrative Analyst I and Sheriff's Administrative Analyst II. These are now reflected on the Salary Schedule.

To maintain compliance with CalPERS requirements, the Salary Schedule must be formally presented to the Board for adoption by resolution.

FISCAL IMPACT:

There is no fiscal impact. No changes are proposed to the previously approved salary amounts.

STAFF RECOMMENDATION:

1. Adopt Resolution approving the San Benito County Salary Schedule, effective February 24, 2026, which reflects administrative revisions and previously authorized classification and salary changes.
2. Authorize Chair to sign.

ATTACHMENTS:

[Board Agenda Fact Sheet -Update County Salary Schedule](#)
[Resolution - Salary Schedule](#)
[Attachment A - Salary Schedule Effective 02 24 2026](#)