



**SAN BENITO COUNTY
AGENDA ITEM
TRANSMITTAL FORM**

Dom Zanger
District No. 1

Kollin Kosmicki
District No. 2

Mindy Sotelo
District No. 3
Vice-Chair

Angela Curro
District No. 4
Chair

Bea Gonzales
District No. 5

Item Number: 1.27

MEETING DATE: 06/18/2024

DEPARTMENT: RESOURCE MANAGEMENT AGENCY

AGENDA ITEM PREPARER: Salman Kazmi

DEPT HEAD/DIRECTOR: Steve Loupe

SUBJECT:

RESOURCE MANAGEMENT AGENCY – S. LOUPE, PUBLIC WORKS ADMINISTRATOR

Approve contract with Felice Consulting Services in the amount not to exceed \$93,000.00 to perform construction management services for the San Benito County (HEAP) / Homeless Transitional Housing Phase 1 and Phase 2 project at the Migrant Camp on Southside Road for the term of June 18, 2024 through June 30, 2025 and authorize Chair to sign.

SBC FILE NUMBER: 105.3

AGENDA SECTION:

CONSENT AGENDA

BACKGROUND/SUMMARY:

The California Department of Housing and Community Development (HCD) announced the availability of approximately \$1.45 billion of Homekey Program (Homekey 2.0) grant funding through the Round 2 Notice of Funding Availability (NOFA). This significant investment is a statewide effort to sustain and rapidly expand housing for persons experiencing homelessness or At Risk of Homelessness, and who are, thereby, inherently impacted by or at increased risk for medical diseases or conditions due to the COVID-19 pandemic. Eligible jurisdictions have an opportunity to expand housing types, including but not limited to hotels, motels, hostels, single-family homes and multi-family apartments, adult residential facilities, and manufactured housing, and to convert commercial properties and other existing buildings to Permanent or Interim Housing for the target population.

HHSA submitted the Homekey Round 2 application for Phase II Transitional Housing at the Migrant

Center. The initial construction of the first phase of five housing units at the Migrant Center was funded by the Coalition of Homeless Service Providers (CHSP) with the Homeless Emergency Aid Program (HEAP) grant in the amount of \$1,100,000. Phase I included infrastructure costs for utilities, drainage, sewer connections, site work and the construction of 5 housing units (1, 400 sf.; 3, 600 sf.; & 1, 800 sf.). The project for both phases includes 16 total housing units.

The goal of the second phase is to include the construction of an additional 11 housing units and to reduce homelessness by providing a Transitional Housing Program targeting homeless families.

On October 27, 2022, the Health and Human Services Agency was awarded the Homekey Round 2 Grant by the State Department of Housing and Community Development for an amount of \$2,431,100. This award was granted to proceed with the construction of eleven (11) housing units located at the Migrant Center. Additionally, the County Board of Supervisors allocated \$600,000.00 of ARPA funding to this project.

At its June 27, 2023 meeting, the Board of Supervisors approved IFB No. PWB-2202, Tiny Homes Phase 2 Project, and authorized the advertising for bids. On August 2, 2023, the County received one responsive bid from a qualified DBE, R3 Rehabilitation, Restoration & Respite, in the amount of \$2,676,238.00 to build 11 homes. Felice Consulting Services provided the Construction Management services for the Phase 1 Preconstruction Phase and has been involved in the overall project. Phase 2 is adjacent to Phase 1 and is at the same location. It is in the County's interest to have assistance from the same firm, which has been involved in the project and has comprehensive knowledge regarding the details of the scope, current progress, and project requirements.

RESOLUTION OR ORDINANCE NEEDED FOR THIS ITEM:

No

CONTRACT NEEDED FOR THIS ITEM:

Yes

LAST CONTRACT AMOUNT OR N/A:

N/A

STATE IF THIS IS A NEW CONTRACT/ HOW MANY PAST AMENDED CONTRACTS/ OR N/A:

N/A

STRATEGIC PLAN GOALS: 1. Operational Development & Excellence

No

STRATEGIC PLAN GOALS: 2. Planning And Sustainable Growth

Yes

STRATEGIC PLAN GOALS: 3. Technology

No

STRATEGIC PLAN GOALS: 4. Community Engagement

Yes

STRATEGIC PLAN GOALS: 5. Health & Safe Community

No

BUDGETED:

Yes

BUDGET ADJUSTMENT NEEDED:

No

SOURCE OF FUNDING:

Non-general Fund

UNFUNDED MANDATE:

No

SBC BUDGET LINE ITEM NUMBER:

N/A

CURRENT FY COST:

\$0 (Grant Funded)

STAFF RECOMMENDATION:

Staff Respectfully Recommends: Approve contract with Felice Consulting Services in the amount not to exceed \$93,000.00 to perform construction management services for the San Benito County (HEAP) / Homeless Transitional Housing Phase 1 and Phase 2 project at the Migrant Camp on Southside Road for the term of June 18, 2024 through June 30, 2025 and authorize Chair to sign.

BOARD ACTION RESULTS:

Approved contract per staff recommendation. (5/0 vote)

ATTACHMENTS:

[Contract with Felice Consulting - Tiny Homes P1&P2 CM Services - Exp 06.30.25](#)
[Fully Executed Contract - Felice Consulting](#)