



**SAN BENITO COUNTY
AGENDA ITEM
TRANSMITTAL FORM**

Betsy Dirks
District No. 1

Kollin Kosmicki
District No. 2
Vice Chair

Peter Hernandez
District No. 3
Chair

Bob Tiffany
District No. 4

Bea Gonzales
District No. 5

Item Number: 4.34

MEETING DATE: 12/13/2022

DEPARTMENT: RESOURCE MANAGEMENT AGENCY

AGENDA ITEM PREPARER: Abraham Prado

DEPT HEAD/DIRECTOR: Abraham Prado

SUBJECT:

RESOURCE MANAGEMENT AGENCY - A. PRADO, ASSISTANT DIRECTOR PLANNING AND BUILDING SERVICES

Approve a second amendment to the contract with Denise Duffy & Associates, Inc., a California Corporation to perform environmental analysis professional services providing compliance oversight as an extension to the County of San Benito for the San Juan Oaks Specific Plan Implementation Development Project, in an additional amount not to exceed \$92,000.00, and approve a Budget Adjustment to increase professional services expenditures developer charge for a total contract amount of \$359,000.00. (4/5 Vote Required)
SBC FILE NUMBER: 790

AGENDA SECTION:

CONSENT AGENDA

BACKGROUND/SUMMARY:

The contract with Denise Duffy & Associates, Inc., a California Corporation was entered into on May 11, 2021 to provide professional services providing compliance oversight as an extension to the County of San Benito for the San Juan Oaks Specific Plan Implementation Development Project in the amount of \$150,000.00. The term of the contract is until December 31, 2022. The initial contract was amended on February 22, 2022 modifying the scope of services in Attachment A of the original contract to add Task #5 for construction compliance and monitoring increasing the contract amount by \$117,000.00 for a total contract amount not to exceed \$267,000.00. The second amendment to this contract increases the contract amount by \$92,000.00 for a total contract amount not to exceed \$359,000.00. The additional amount is for professional services expenditures developer charge. The term of the original contract is extended with the second amendment to this contract from the the current expiration date of December 31, 2022, to a new expiration date of December 31, 2023.

RESOLUTION OR ORDINANCE NEEDED FOR THIS ITEM:

N/A

CONTRACT NEEDED FOR THIS ITEM:

Yes

CONTRACT AND RFP HISTORY:

The contract with Denise Duffy & Associates, Inc., a California Corporation was entered into on May 11, 2021 to provide professional services providing compliance oversight as an extension to the County of San Benito for the San Juan Oaks Specific Plan Implementation Development Project in the amount of \$150,000.00. The term of the contract is until December 31, 2022. The initial contract was amended on February 22, 2022 modifying the scope of services in Attachment A of the original contract to add Task #5 for construction compliance and monitoring increasing the contract amount by \$117,000.00 for a total contract amount not to exceed \$267,000.00. The second amendment to this contract increases the contract amount by \$92,000.00 for a total contract amount not to exceed \$359,000.00. The additional amount is for professional services expenditures developer charge. The term of the original contract is extended with the second amendment to this contract from the the current expiration date of December 31, 2022, to a new expiration date of December 31, 2023.

LAST CONTRACT AMOUNT OR N/A:

\$267,000.00

STATE IF THIS IS A NEW CONTRACT/ HOW MANY PAST AMENDED CONTRACTS/ OR N/A:

Second contract amendment

STRATEGIC PLAN GOALS: 1. Operational Development & Excellence

Yes

STRATEGIC PLAN GOALS: 2. Planning And Sustainable Growth

Yes

STRATEGIC PLAN GOALS: 3. Technology

No

STRATEGIC PLAN GOALS: 4. Community Engagement

No

STRATEGIC PLAN GOALS: 5. Health & Safe Community

No

BUDGETED:

Yes

BUDGET ADJUSTMENT NEEDED:

Yes

SOURCE OF FUNDING:

Non-general Fund

UNFUNDED MANDATE:

No

SBC BUDGET LINE ITEM NUMBER:

101.70.1285.1000.619.222

CURRENT FY COST:

\$359,000.00

STAFF RECOMMENDATION:

Staff respectfully recommends that the Board: 1. Approve the second amendment to the contract with Denise Duffy & Associates, Inc., a California Corporation for work on the San Juan Oaks Development Project in an amount not to exceed \$359,000.00 and authorize the Chair to sign it; and 2. Approve a Budget Adjustment to increase professional services expenditures developer charge and staff services to the amount of \$359,000.00. (4/5 Vote Required.)

ATTACHMENTS:

[Denise Duffy Assoc -2nd Amendment - San Juan Oaks - Exp 12.31.23](#)

[Denise Duffy & Associates Operating Budget Adjustment San Juan Oaks.pdf](#)