



**SAN BENITO COUNTY
AGENDA ITEM
TRANSMITTAL FORM**

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Vice Chair

Peter Hernandez
District No. 3
Chair

Bob Tiffany
District No. 4

Bea Gonzales
District No. 5

Item Number: 2.12

MEETING DATE: 09/13/2022

DEPARTMENT: HEALTH AND HUMAN SERVICES AGENCY

AGENDA ITEM PREPARER: Andi Anderson

DEPT HEAD/DIRECTOR: Tracey Belton

SUBJECT:

HEALTH AND HUMAN SERVICES AGENCY- T. BELTON

Approve the Community Services Block Grant (CSBG) 22F-5034 Discretionary Amendment #1 between the County of San Benito and the State Community Services and Development in the amount of \$309,942.00 reflecting an increase of \$4,644.00 and approve the Budget Adjustment in the amount of \$2,750.00 (4/5 vote).

SBC FILE NUMBER: 130

AGENDA SECTION:

CONSENT AGENDA

BACKGROUND/SUMMARY:

Community Services & Workforce Development (CSWD) requests Amendment #1 between the County of San Benito and the State Community Services and Development in the amount of \$309,942 reflecting an increase of \$4,644 and approve the Budget Adjustment Form in the amount of \$2,750, and authorize the HHSA Director or Deputy Director to sign the grant amendment #1 and take all actions necessary to administer the grant, including signing any amendments to the grant agreement, and any other documents pertaining to such grant, for and on behalf of the County.

The State Department of Community Services & Development (CSD) has issued a grant agreement in the amount of \$275,298.00 for the period of January 1, 2022 to May 31, 2023. CSBG funding will be used to operate anti poverty programs including the Winter Shelter program for homeless families, after school youth services, supportive services for low-income residents and for general operations of other programs in the department.

This grant is incorporated into the fiscal year 2021/2022 budget. There is no match requirement and no impact on the County General Fund.

RESOLUTION OR ORDINANCE NEEDED FOR THIS ITEM:

N/A

CONTRACT NEEDED FOR THIS ITEM:

Yes

CONTRACT AND RFP HISTORY:

The County of San Benito receives annual CSBG (Community Services Block Grant) allocations from the State Department of Community Services and Development (CSD). CSBG funds are non-competitive.

LAST CONTRACT AMOUNT OR N/A:

278,079

STATE IF THIS IS A NEW CONTRACT/ HOW MANY PAST AMENDED CONTRACTS/ OR N/A:

Amend #1

STRATEGIC PLAN GOALS: 1. Operational Development & Excellence

Yes

STRATEGIC PLAN GOALS: 2. Planning And Sustainable Growth

No

STRATEGIC PLAN GOALS: 3. Technology

No

STRATEGIC PLAN GOALS: 4. Community Engagement

Yes

STRATEGIC PLAN GOALS: 5. Health & Safe Community

No

BUDGETED:

Yes

BUDGET ADJUSTMENT NEEDED:

Yes

SOURCE OF FUNDING:

Non-general Fund

UNFUNDED MANDATE:

N/A

SBC BUDGET LINE ITEM NUMBER:

240.80.2555.2755

CURRENT FY COST:

309,942

STAFF RECOMMENDATION:

1) Approve Amendment #1 CSBG #22F-5034 with the State of California Department of Community Services and Development Corporation for the term of January 1, 2022 to May 31, 2023; and

2) Approve the Budget Adjustment in the amount of \$2,750.00 (4/5 vote); and

2) Authorize the HHSA Director or Deputy Director to execute Amendment #1 No. 22F-5034 and take all actions necessary to administer the grant, including executing any amendments to the grant agreement, and other documents related to the grant subject to review and approval by County Counsel

ATTACHMENTS:

[22F-5034 CSBG Budget Adj form](#)

[2022 CSBG 22F-5034 Amend 1 - Contract](#)