



**SAN BENITO COUNTY
AGENDA ITEM
TRANSMITTAL FORM**

Dom Zanger
District No. 1
Vice-Chair

Kollin Kosmicki
District No. 2
Chair

Mindy Sotelo
District No. 3

Angela Curro
District No. 4

Ignacio Velazquez
District No. 5

Item Number: 1.11

MEETING DATE: 05/06/2025

DEPARTMENT: HEALTH AND HUMAN SERVICES AGENCY

AGENDA ITEM PREPARER: Mike Hodges

DEPT HEAD/DIRECTOR: Tracey Belton

SUBJECT:

HEALTH AND HUMAN SERVICES AGENCY - T. BELTON

Approve and ratify Amendment No. 1 with the Coalition of Homeless Services Providers to increase the Homeless Housing Assistance and Prevention Program (HHAP-R1) grant agreement amount by \$10,582.00 for a new total of \$294,330.00 for providing increased levels of Rental Assistance and Rapid Rehousing Services to the community; authorize HHSA Director or designee to execute amendment and any other documents related to the grant agreement, and approve Budget Adjustment in the amount of \$10,582.00 for increased community services, transferring funds from HHAP-R1 Grant Agreement to HHSA CSWD division (4/5 vote required).

SBC FILE NUMBER: 130

AGENDA SECTION:

CONSENT AGENDA

BACKGROUND/SUMMARY:

The State of California launched the Homeless Housing Assistance and Prevention (HHAP) Program in February 2020. San Benito County Community Services & Workforce Development (CSWD) applied for these funds through the local Continuum of Care (CoC) and received approval. On September 8, 2020, an agreement was executed to allocate \$283,478.00 to support a Rental Assistance and Rapid Rehousing services for San Benito County residents experiencing homelessness or at risk of becoming homeless.

The initial grant term covered the period from September 1, 2020, through June 30, 2025. CSWD has

fully expended 100% of the initial grant funding by supporting the COVID Continuity activities in the amount of \$42,522 for emergency shelter to include Project Room Key providing hotel vouchers. The remaining funds in the amount of \$240,956 were allocated to provide Rapid Rehousing services—including rental assistance—personnel and offering administrative support. During the program date term, a total of 5 households and 10 individuals received rental assistance for up to 12 months and a total of 60 individuals received COVID-19 continuity support in the form of hotel vouchers.

On March 18, 2025, the local Continuum of Care (CoC) approved an additional \$10,582.00 for San Benito County CSWD to expand its Rental Assistance and Rapid Rehousing services. These funds, reallocated from unspent resources returned by other organizations, will be used to provide rental assistance to new or existing clients until fully expended—anticipated within 1 to 2 months, but no later than June 30, 2025.

This additional funding will help existing clients remain housed, with rental assistance provided in accordance with program guidelines. Each participating household will contribute 30% of their monthly income toward rent, with the remaining portion covered by the program, ensuring a shared responsibility approach to housing stability.

The attached amendment has been signed by both parties due to the short turnaround time, as the contract amendment is set to expire on June 30, 2025. Additionally, there was some confusion stemming from a similar contract with the State Business, Consumer Services, for the Housing Agency, Homeless Housing Assistance and Prevention Program Round 1 (HHAP-R1), which granted the HHSA Director delegation authority to sign amendments and other documents related to that grant. For your review and approval, the HHAP-R1 contract is also enclosed.

RESOLUTION OR ORDINANCE NEEDED FOR THIS ITEM:

No

CONTRACT NEEDED FOR THIS ITEM:

Yes

RFP AND BID HISTORY:

This grant agreement amendment is a new item utilizing additional regional funding.

LAST CONTRACT AMOUNT OR N/A:

\$283,478.00

CONTRACT HISTORY (Describe all amendments and previous contracts):

Initial contract executed on 9/8/2020 was for \$283,478.00 for a period of 9/1/2020 through 6/30/2025.

STRATEGIC PLAN GOALS: 1. Operational Development & Excellence

No

STRATEGIC PLAN GOALS: 2. Planning And Sustainable Growth

No

STRATEGIC PLAN GOALS: 3. Technology

No

STRATEGIC PLAN GOALS: 4. Community Engagement

Yes

STRATEGIC PLAN GOALS: 5. Health & Safe Community

Yes

BUDGETED:

No

BUDGET ADJUSTMENT NEEDED:

Yes

SOURCE OF FUNDING:

Non-general Fund

UNFUNDED MANDATE:

No

SBC BUDGET LINE ITEM NUMBER:

240.80.2555.2940

CURRENT FY COST:

\$10,852.00

STAFF RECOMMENDATION:

Approve and ratify Amendment No. 1 with the Coalition of Homeless Services Providers to increase the Homeless Housing Assistance and Prevention Program (HHAP-R1) grant agreement amount by \$10,582.00 for a new total of \$294,330.00 for providing increased levels of Rental Assistance and Rapid Rehousing Services to the community; authorize HHSA Director or designee to execute amendment and any other documents related to the grant agreement, and approve Budget Adjustment in the amount of \$10,582.00 for increased community services, transferring funds from HHAP-R1 Grant Agreement to HHSA CSWD division (4/5 vote required).

ATTACHMENTS:

HHAP-1 CoC BOS approved item \$283,478 on 20200908

HHAP Round 1 A01 Budget Adj signed

HHAP CoC Round 1 Amendment 1