



**SAN BENITO COUNTY  
AGENDA ITEM  
TRANSMITTAL FORM**

Dom Zanger  
District No. 1  
Vice-Chair

Kollin Kosmicki  
District No. 2  
Chair

Mindy Sotelo  
District No. 3

Angela Curro  
District No. 4

Ignacio Velazquez  
District No. 5

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**Item Number: 1.14**

**MEETING DATE:** 04/08/2025

**DEPARTMENT:** HEALTH AND HUMAN SERVICES AGENCY

**AGENDA ITEM PREPARER:** Enrique Arreola

**DEPT HEAD/DIRECTOR:** Tracey Belton

**SUBJECT:**

**HEALTH AND HUMAN SERVICES AGENCY - T. BELTON**

Approve Non-Monetary Application for Subsequent Local Area Designation and Local Board Re-certification for Program Year 2025 through 2027; authorize the Workforce Development Board (WDB) Chair and the Chair of the Board of Supervisors to sign the application and any amendments and documents pertaining to the application. The Application for Subsequent Local Area Designation and Local Board Re-certification ensures compliance with WIOA requirements and ensures that the local areas and boards continue to receive federal funding and support to improve workforce services. SBC FILE NUMBER: 939

**AGENDA SECTION:**

CONSENT AGENDA

**BACKGROUND/SUMMARY:**

The CA Workforce Development Board (CWIB) and the Employment Development Department (EDD) is requiring that each Workforce Development Board (WDB) submit the Subsequent Local Area Designation and Local Board Recertification Program for 2025-27 under the Workforce Innovation Opportunity Act (WIOA).

The Application for Subsequent Local Area Designation and Local Board Recertification is a document required by the U.S. Department of Labor to ensure that local workforce areas maintain eligibility for federal funding and services.

The Subsequent Local Area Designation and Local Board Recertification allows local areas to request continued designation under the WIOA framework. Local areas must demonstrate that they meet the necessary criteria to serve the workforce development needs of their communities. In addition, the application ensures that the local workforce development boards are still compliant with WIOA requirements, maintaining appropriate membership, governance, and operational standards to oversee workforce development programs effectively.

This process ensures that the local areas and boards continue to receive federal funding and support to improve workforce development efforts, focusing on aligning education, job training, and employment services to meet local economic and workforce needs.

Per the State's guidelines, WDBs are allowed to submit an unsigned copy of the application to the State to give local areas time to gather the necessary signatures. The signed Local Board Recertification request will be submitted by April 30th. The local Workforce Development Board (WDB) sets policy and provides direction and guidance to staff for the operations of the America's Job Center of CA (AJCC) and the operations of workforce programs including Vocational Training, Work Experience, On-the-Job Training, Prison to Employment, business services, Rapid Response...among other services.

**RESOLUTION OR ORDINANCE NEEDED FOR THIS ITEM:**

N/A

**CONTRACT NEEDED FOR THIS ITEM:**

N/A

**RFP AND BID HISTORY:**

N/A

**LAST CONTRACT AMOUNT OR N/A:**

N/A

**CONTRACT HISTORY (Describe all amendments and previous contracts):**

N/A

**STRATEGIC PLAN GOALS: 1. Operational Development & Excellence**

No

**STRATEGIC PLAN GOALS: 2. Planning And Sustainable Growth**

No

**STRATEGIC PLAN GOALS: 3. Technology**

No

**STRATEGIC PLAN GOALS: 4. Community Engagement**

Yes

**STRATEGIC PLAN GOALS: 5. Health & Safe Community**

Yes

**BUDGETED:**

N/A

**BUDGET ADJUSTMENT NEEDED:**

No

**SOURCE OF FUNDING:**

Non-general Fund

**UNFUNDED MANDATE:**

N/A

**SBC BUDGET LINE ITEM NUMBER:**

240.80.2555

**CURRENT FY COST:**

N/A

**STAFF RECOMMENDATION:**

Approve Non-Monetary Application for Subsequent Local Area Designation and Local Board Re-certification for Program Year 2025 through 2027; authorize the Workforce Development Board (WDB) Chair and the Chair of the Board of Supervisors to sign the application and any amendments and documents pertaining to the application. The Application for Subsequent Local Area Designation and Local Board Re-certification ensures compliance with WIOA requirements and ensures that the local areas and boards continue to receive federal funding and support to improve workforce services.

**ATTACHMENTS:**

[WIOA Local Area Subsequent Designation Local Board App PY2025-27 4150](#)