



**SAN BENITO COUNTY
AGENDA ITEM
TRANSMITTAL FORM**

Dom Zanger
District No. 1

Kollin Kosmicki
District No. 2

Mindy Sotelo
District No. 3
Vice-Chair

Angela Curro
District No. 4
Chair

Bea Gonzales
District No. 5

Item Number: 2.18

MEETING DATE: 01/16/2024

DEPARTMENT: RESOURCE MANAGEMENT AGENCY

AGENDA ITEM PREPARER: Ramesh Pandurangan

DEPT HEAD/DIRECTOR: Steve Loupe

SUBJECT:

RESOURCE MANAGEMENT AGENCY - S. LOUPE, PUBLIC WORKS ADMINISTRATOR

Approve budget adjustment for the Morgue Electrical Upgrade capital project in the amount of \$4,000.00 for a new total cost not to exceed \$12,000.00 (4/5 Vote Required)

SBC FILE NUMBER: 110

AGENDA SECTION:

CONSENT AGENDA

BACKGROUND/SUMMARY:

The Board approved a capital project budget for the Morgue Electrical Upgrade in the amount of \$8,000 for FY 2023-24. This is a request to increase the capital budget for the morgue electrical upgrade by \$4,000.00 for an estimated total of \$12,000.00 due to additional scope of work. 100% of the project cost will be funded by the Office of Emergency Services and Sheriff's Office.

RESOLUTION OR ORDINANCE NEEDED FOR THIS ITEM:

No

CONTRACT NEEDED FOR THIS ITEM:

Yes

CONTRACT AND RFP HISTORY:

This project is being completed by Newton Construction and Management (Newton) under the County's JOC (Job Order Contracting) program. The initial JOC authorization was for \$4,000.00 for a preliminary determination of the work required. Subsequently the scope of work for a new circuit was determined and another supplemental JOC authorization was approved in the amount of \$7,984.76, for a new total of \$11,984.76.

LAST CONTRACT AMOUNT OR N/A:

N/A

STATE IF THIS IS A NEW CONTRACT/ HOW MANY PAST AMENDED CONTRACTS/ OR N/A:

N/A

STRATEGIC PLAN GOALS: 1. Operational Development & Excellence

No

STRATEGIC PLAN GOALS: 2. Planning And Sustainable Growth

Yes

STRATEGIC PLAN GOALS: 3. Technology

No

STRATEGIC PLAN GOALS: 4. Community Engagement

No

STRATEGIC PLAN GOALS: 5. Health & Safe Community

Yes

BUDGETED:

No

BUDGET ADJUSTMENT NEEDED:

Yes

SOURCE OF FUNDING:

General Fund

UNFUNDED MANDATE:

No

SBC BUDGET LINE ITEM NUMBER:

300.70.3500.1302.650.106

CURRENT FY COST:

11,984.76

STAFF RECOMMENDATION:

Staff respectfully recommends that the Board approve the capital budget adjustment for the Morgue Electrical Upgrade capital project in the amount of \$4,000.00 for a new total cost not to exceed \$12,000.00. (4/5 vote required)

BOARD ACTION RESULTS:

Approved the Budget Adjustment per staff recommendation. (5/0 vote)

ATTACHMENTS:

Budget Adjustment for Morgue Elec Upgr \$4K
Supp 1 - NTP - JOC JOA Morgue Elec Upgr
JOC AUTH JB01-22-01-00 Morgue Elec Upgr
Fully Executed Budget Adjustment - Morgue Electrical