

Council Meeting: April 23, 2026	Prepared By: Jessica Christensen Buck, Parks and Recreation Manager
Topic: Heritage Park Remaster - Window Trim	Action Required: Information Only

Summary

Staff was informed of a proposed modification to the trim detail at all window and door openings within the project priced at \$6,876.79. The original design included exposed wood trim; however, the proposed revision would replace this with prefinished metal flashing/wrap. This alternative is expected to provide greater durability and reduce long-term maintenance needs, representing a value-added improvement to the project.

Due to the construction sequencing, the contractor has indicated that installation of the trim must occur prior to the installation of the wood siding and windows. Materials for the metal trim have already been procured to maintain the project schedule. A delay in proceeding with this work could result in an estimated one-week project delay.

The contract includes a \$20,000 allowance that may be utilized by the Owner and Architect for construction-related modifications, particularly when timing is critical. Contract language supports the use of this allowance without requiring a formal change order process in time-sensitive situations. While work was temporarily paused, the Architect has advised that proceeding promptly would avoid schedule impacts.

Financial/Budget

This modification costs \$6,876.79 and would be funded through the existing \$20,000 project allowance, without resulting in an increase to the overall project budget. As of Pay Request #8 to Valint, approved on April 9, 2026 as 6j., there has been no usage of the project allowance, which would leave \$13,123.21 following this usage.

As such, it also will not appear as a change order in future pay applications. If allowance funds remain unused at the end of the project, the remaining balance would be returned to the City through a credit change order.

Council Action**Attachments**

1. [PCCO #14 - Metal Window Wrapping](#)