

Council Meeting: June 11, 2026	Prepared By: Nalisha Williams, Assistant City Administrator
Topic: Computer Integration Technologies (CIT) Contract Renewal November 2026 - November 2029	Action Required: Approval

Summary

The current contract with CIT for IT managed services is set to expire in November 2026. The existing contract includes unlimited help desk and after - hours support for all City employees, an on-site technician at City Hall once a week (four times per month), and managed services, including device monitoring and management.

Under the proposed contract for 2026-2029, the City would transition from the unlimited help desk support due to the addition of an in-house IT Technician. If additional support from CIT is needed, it would be provided on a billable basis. Managed services would continue under the new contract, and an on-site CIT technician would be available as needed to provided additional support. The proposed contract would be approximately \$73,000 less than the current contract per year.

With the Assistant City Administrator scheduled to be on leave in the near future, staff is seeking approval at this time to ensure a proactive transition.

Financial/Budget

Service	2023-2026 Contract (Annual Costs)	2026-2029 Proposed Contract (Annual Costs)
Managed Services	Approximately \$25,200	Approximately \$29,274
Premium Help Desk Add-On	Approximately \$33,000	Billable Hours - \$0
On-Site Technician	Approximately \$80,000 annually (4x a month)	Approximately \$35,000 (assumption of 2x a month - as needed)
Total	Approximately \$138,200	Approximately \$65,000

Recommendation

Approve the 2026 - 2029 Computer Integration Technologies (CIT) Contract.

Council Action

Approve the 2026 - 2029 Computer Integration Technologies (CIT) Contract.

Attachments

1. [2023-2026 CIT Contract.pdf](#)
2. [2026-2029 Proposed CIT Contract.pdf](#)