

STAFF REPORT**Agenda Item: 6.e**

Council Meeting: June 11, 2026	Prepared By: Nalisha Williams, Assistant City Administrator
Topic: Law Enforcement Labor Services (LELS) Local 615 PTO Accrual Alignment Memorandum of Agreement	Action Required: Approval

Summary

At the June 3, 2026 City Council Special Meeting, the City Council approved section 2 handbook amendments which included amendments to the PTO structure. The approval amended the PTO structure to eliminate the 4.7 accrual per pay period upon hire and now reflects the following:

Service Increment	Total PTO Days Annually	Total Per Pay Period
0-4.9 Years	20	6.2
5-9.9 Years	25	7.7
10-14.9 Years	30	9.3
15-19.9 Years	35	10.8
20+ Years	40	12.4

The attached Memorandum of Agreement with Law Enforcement Labor Services (LELS), Local 615, extends the same benefits to employees in the collective bargaining unit.

Recommendation

Approve the Memorandum of Agreement and direct the Mayor and City Administrator to enter the agreement.

Council Action

Approve the Memorandum of Agreement and direct the Mayor and City Administrator to enter the agreement.

Attachments

1. [Memorandum of Agreement - Corcoran - PTO Accrual Update.pdf](#)