

CITY OF COOS BAY JOINT WORK SESSION

Agenda Staff Report

MEETING DATE	AGENDA ITEM NUMBER
May 26, 2026	2.a

TO: Mayor Benetti, Council President DiNovo and City Councilors

FROM: Christine Sylvester, Executive Coordinator

THROUGH: Nichole Rutherford, City Manager

ISSUE: Draft Public Comment Policy Discussion

SUMMARY:

Staff has prepared a draft Public Comment Policy for City Council meetings to establish consistent procedures for receiving and managing public comment. The policy outlines procedures for in-person, written, and virtual comment, as well as expectations for speaker conduct and records management.

ACTION REQUESTED:

If it pleases council, review and discuss the draft public comment policy

BACKGROUND:

The City Council Rules establish the general framework for public comment at Council meetings, including time limits, speaker registration, and decorum expectations.

Staff prepared the attached draft Public Comment Policy to consolidate existing practices and clarify procedures for administering public comment, including written and virtual submissions. The policy is intended to support consistent meeting administration while remaining aligned with the Council Rules.

Staff is requesting Council feedback on the draft prior to returning with a finalized version for potential adoption.

BUDGET IMPLICATIONS:

None.

ATTACHMENT(S):

- Draft_City of Coos Bay_Public Comment Policy.pdf