

CITY OF COOS BAY CITY COUNCIL

Agenda Staff Report

MEETING DATE	AGENDA ITEM NUMBER
March 17, 2026	5.b

TO: Mayor Benetti, Council President Di Novo, and City Councilors

FROM: Jennifer Wirsing, Public Works Director

THROUGH: Nichole Rutherford, City Manager

ISSUE: Consideration to Approve Miscellaneous Transportation Engineering Services Contracts

SUMMARY:

A Request for Qualifications (RFQ) was prepared to obtain the services of qualified engineering firms to provide design and support on transportation projects on a as-needed basis. Staff is recommending Council to consider approving the contracts associated with this RFQ.

ACTION REQUESTED:

If it pleases the Council, approve the award Miscellaneous Transportation Services contracts to all five engineering firms: AKS Engineering & Forestry, David Evans & Associates, DKS Associates, The Dyer Partnership, and Southern Oregon Transportation Engineering.

BACKGROUND:

The City's Miscellaneous Transportation Services contract from December of 2021 has expired. As a result, a Request for Qualifications was prepared to obtain the services of qualified engineering firms to provide design and support on transportation projects on a as-needed basis for duration of three (3) years. This will provide City Staff with a pre-approved list for engineering support for projects less than \$150,000. For projects greater than \$150,000 a project specific RFQ approach will be utilized.

In total, five (5) firms submitted a Statement of Qualifications (SOQ) in response to the RFQ; 1. AKS Engineering & Forestry, 2. David Evans & Associates, 3. DKS Associates, 4. The Dyer Partnership, and 5. Southern Oregon Transportation Engineering. Staff reviewed the SOQs with the goal of selecting qualified firms that have demonstrated that they can effectively communicate with City personnel, work in a team-like manner, and provide engineering services that will satisfy the City of Coos Bay's needs. Due to the varied expertise of each firm and the anticipated volume of future work, it is recommended that all five SOQs be accepted.

BUDGET IMPLICATIONS:

If approved, the duration of the contract with each of the engineers is three (3) years and will be utilized on an as needed basis to provide engineering support and design services for Capital Improvement Projects, Emergency Projects, Master Plans, review of transportation impact analysis reports for private projects, etc. Each contract is a zero cost contract. When a transportation project is identified in the future, a consultant will be selected from this pre-approved list and a task order will be prepared under their respective contract. The task order, if greater than \$75,000, will then be brought to Council for consideration of approval prior to moving forward with any design work.

ATTACHMENT(S):

